

Bluff Town Council Meeting  
Tuesday, May 28, 2019  
Bluff Community Center at 6:00 p.m.  
190 N 3<sup>rd</sup> East P.O. Box 324  
Bluff UT 84512  
435-672-9990

Regular meetings are held every Tuesday at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website

The meeting started at 6:03 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Brant Murray, Jim Sayers, Linda Sosa

### Draft Minutes

Approval of Regular Meeting Minutes from May 21, 2019

Murray motioned to approve the minutes with modifications, Sayers seconded and all voted in favor;

#### Introduction of Jason Johnson from the Department of Natural Resources (DNR) Wildland Fires Cooperative Agreement; Explanation of the Agreement

Leppanen met with Jason Johnson, Southeast Area Manager for Utah Division of Forest, Fire and State Lands, Heber Hayder, Chief Anthony Lott, Dawn Dilego, and Wes Shook to discuss the Cooperative Wildland Fire Management Program for the State of Utah. Under State law entities are responsible for the costs of fires. The Agreement is a financial shield to assist with the cost of fires. The Community Wildfire Protection Plan (CWPP). Is a collaborative way for the Town and State to work together. The Town signs the agreement and the State asks the Town to come up with a wildfire preparedness plan within two years that identifies risks, reduce fuel, and develop procedures. Our annual commitment is \$469 that is paid by fireman volunteer services. It is fiscal and a report must be sent to the State at the end of the fiscal year.

#### Old Business

##### 1. Discussion and Vote on the Cooperative Wildland Fires and Training Agreement (Chief Anthony Lott, Wes Shook, and All)

Leppanen explained that last year's Cottonwood Wash fire cost \$33,800 and this will be a high risk year because of all the dry weeds. She is willing to help with the required paperwork. Lott said that it is a simple time commitment and gave a draft report of volunteer work that had already been done to Johnson. Shook reminded that the County is part of this because they

own our fire station and equipment. Leppanen will meet with David Everitt tomorrow and bring up the County issue. Dilego felt that the Agreement made a lot of sense and was good for the Town. Johnson said that once we sign, he signs and it goes to the State, we are covered. Murray motioned that we enter into the agreement, Sayers seconded, and all voted in favor. Leppanen and Johnson signed it.

#### 9. Community Education and Involvement during Fire Season (moved forward)

Leppanen asked about the status of an emergency plan. Dilego has been leading the committee working on this plan. They are currently working with large and small businesses to identify floor plans, hydrants, and sprinkler systems. Lott suggested that they report what they are working on at Council meetings. There was concern about the fuel load along the river. Leppanen thanked Lott, Dilego, and Shook for their service and will continue this on next weeks' agenda.

#### 2. Elections: Who can Affirm the Declaration of Candidacy for Bluff's election (Leppanen)

Sosa will not be available next week to affirm the Declarations so Leppanen suggested using the Notary at the San Juan Credit Union. She will make arrangements for candidates to go to the Notary at the Credit Union and the council will cover the cost.

#### 3. San Juan County Transfer Station (Leppanen/All)

David Everitt, interim County Administer, is looking into the circumstances of the transfer of land and Leppanen will bring this up at her meeting with him tomorrow along with a list of Bluff concerns he can pass along to the new administration.

#### 4. School Sign by the Fort (Murray)

Murray and Michael Haviken reinstalled the school sign with help from the Fort people.

#### 5. Weeds and Eradication (Murray)

Leppanen will talk to Monte Perkins tomorrow when she is in Monticello. If he is not available Murray will follow up with Perkins.

#### 6. Progress on General Plan and Setting a Work Session (All)

We will have a work session Tuesday, June 11 at 8:30 a.m. Sayers has been editing the Councils' comments and is working on adding the last section of the General Plan to Google Docs.

#### 7. Planning & Zoning/Roads/Water

Planning & Zoning is working on zoning and mapping. The Council is working on the General Plan and looking at having the public hearing for it Tuesday, June 18<sup>th</sup>.

Roads, Murray and Haviken are working on a Roads budget for next year. Murray is donating a riding weed mower to the Town.

Water, the BSA is working with their attorney on water transfer and Leppanen will double check parcel numbers tomorrow at the County Recorder.

## 8. Treasurer's Report (Murray)

Murray spoke about the need to have a credit card to cover purchases, especially web purchases. Leppanen will pick up an application tomorrow. Sosa finished the April bank reconciliation.

## New Business

### 9. Community Education and Involvement during Fire Season

Covered earlier.

### 10. Community Rebuild Presentation on June 5, 4:30-6:30 p.m. (Leppanen)

A reminder.

### 11. Possible attendance in Salt Lake City at the Women's Legislative Group (Leppanen)

Several conflicts have come up so Leppanen will read the minutes instead of attending.

### 12. Filing Oaths of Office (Leppanen)

Leppanen will send the original documents to State Archives.

### 13. Letter of Support for Bluff River Trail (Hook)

Hook brought copies of an informational packet with a letter in support of the trail system. Murray motioned to approve the letter, Sayers seconded and all voted in favor. Leppanen signed it.

## Other

Leppanen has received two letters of intent for the vacancy on the Planning & Zoning Commission. She has forwarded them to the Council and we will individually rank them.

This will be on next week's agenda.

Murray is researching business licenses and would like to be on next week's agenda.

Sayers is working in the CIB grant and needs to be registered for web grants. Leppanen let him know we have that and other information he may need from Jocelyn Meyer's work on the CDBG grant.

Hook would like the Transit System letter on the next agenda.

Shook reminded about tomorrow night's BSA Public Hearing.

Adjourned at 7:31 p.m.

Linda Sosa Recording Officer