Bluff Town Council Work Session October 14, 2019 Bluff Community Center at 8:30 a.m. 190 N 3rd East P.O. Box 324 Bluff UT 84512 435-672-9990

Regular meetings are held every Tuesday at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) in writing at least 4 days before the meeting.

Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

Draft Minutes

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Brant Murray, Jim Sayers, Linda Sosa

Morning Agenda

- 1. Discuss Community Development Block Grant Bids for Possible Vote at Special Meeting on October 14, 2019, 5:00 p.m.
- 2. Discuss and Draft Applications for Building Permits and the Process to be Used by San Juan County and Bluff's Planning and Zoning's Review of the Application, including the Checklist for Obtaining a Building Permit
- 3. Discuss and Draft Application and Permit for Sign Installation

12:00 noon - 1:00 p.m. Break for Lunch Afternoon Agenda

- 1. Review and Discuss 2018 Policies and Procedures
- 2. Review how the Town Council Creates Agendas and Discuss Use of a 'Consent Agenda'
- 3. Review Procurement Policy
- <u>4. Review BSA Employee Job Descriptions and Discuss Assumption of Duties and Supervision</u>
- 5. Review and Discuss 2018 Code of Conduct
- 6. Review and Discuss the Town Council Committees and Boards (public health, planning and zoning, San Juan County planning and zoning, Bluff Airport, roads, water conservancy board
- 7. Other

Adjourn