

# Bluff Town Water Study Kickoff Meeting

11-12-2019

1. Introductions:
  - a. Sunrise: Trent Brown, PM; Jesse Ralphs, Project Engineer
  - b. Bluff Town Representatives
2. Project Scope and Overview
  - a. Water Study Elements
  - b. Process and Methods
  - c. Discuss Bluff Town Guiding Objectives and Priorities
3. Schedule
  - a. 50% Update Meeting ~Week of January 27<sup>th</sup> or February 3<sup>rd</sup>
  - b. 90% Pre-Final Presentation ~Week of April 27<sup>th</sup>
  - c. Delivery of Final Study ~Week of May 11<sup>th</sup> or 18<sup>th</sup>
4. Starting Points:
  - a. Culinary Water Study – Bluff Water Works Special Service District May 2011
  - b. Listening to Bluff
  - c. Town of Bluff General Plan
  - d. 40 Year Water Right Plan for Bluff Service Area
5. Data and Information to Obtain/Confirm
  - a. Existing Water System Drawings and/or Maps
  - b. Growth Rate/Projections
    - i. Not specifically addressed in General Plan
    - ii. Options include:
      1. Use historical data; likely around 1%
      2. Bluff Town identifies a more aggressive growth target
      3. Engage a general planner to compare with other “startup” communities and develop a growth rate.
  - c. Confirm Bluff Town limits
  - d. Current connections and connection types
  - e. Water usage data; as detailed as possible; monthly billing summaries work well
  - f. Current water rate/fee schedule
  - g. Identify known or anticipated areas of future growth
6. Discussion of Items of Local/Institutional Knowledge
  - a. Challenges/problems with existing system to address
  - b. Opportunities and avenues for future improvements/expansions
    - i. Untapped sources, potential water rights purchases, etc.
7. Open Discussion/Additional Considerations