

Bluff Town Council Meeting  
November 12, 2019  
Bluff Community Center at 6:00 p.m.  
190 N 3<sup>rd</sup> East P.O. Box 324  
Bluff UT 84512  
435-672-9990

Regular meetings are held every Tuesday at 6:00 p.m. at the Bluff Community Center.  
Requests to be on the agenda may be submitted in writing to Ann Leppanen  
(ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted  
at:  
townofbluff.org and audio, in addition, at the Utah Public Notice Website

### Draft Minutes

The meeting started at 6:00 p.m.

Roll Call Mayor Ann Leppanen, Luanne Hook, Brant Murray, Jim Sayers, Linda Sosa  
Approval of Regular Meeting Minutes from November 5, 2019

Murray motioned to approve the minutes with modifications, Sayers seconded and  
Leppanen, Sayers, Murray, Hook, and Sosa voted in favor

### Unfinished Business

#### 1. Report on Town of Bluff Work Session on 11/12/19 (All)

Murray reported that it was a good meeting. We covered next years' schedule, contracts and leases, management of the CC, a transcriber contract, and the probable termination of the West Bluff Culvert Project. There are three Town related items on the BSA's agenda so Leppanen will attend and Sosa will attend the BWW meeting Wednesday

#### 2. Report on Kickoff Meeting for Sunrise Engineering Project on 11/12/19 (All)

Murray reported that it was a good meeting covering scope, schedules and starting points. Hook took the engineers and a few others on a Town tour from the Comb to North of Town and pointed out landmarks. Leppanen mentioned that the 50% completion project update meeting will be early February and then there will be a 95% completion update meeting. A picture was taken to post on the grant website. The engineers felt the General Plan was very professional although missing addendums. Hook will ask Amanda Podmore to add those to the General Plan. Kyna Mallory gave information about the aquifer drawdown.

#### 3. Status of Open Account for Road Work (Leppanen)

Leppanen sent in the paperwork and we are approved.

#### 4. Update on Interlocal Agreement with San Juan County (Leppanen)

There are three parts of the Interlocal Agreement that need to be modified and it has been sitting for several months. Mack McDonald let McAnany know the earliest he can discuss it is now November 20<sup>th</sup>. McDonald is really swamped but this is very important to the Town, especially the building permit piece. Two building permits have been sitting at the County for several months waiting for the completed Interlocal Agreement. Leppanen will request to be on the Commission agenda for the 19<sup>th</sup> to ask about the hold up. Sayers will also attend. Leppanen will check with McAnany first.

#### 5. Report on Utah Office of Tourism Board Meeting on November 8, 2019 and Dinner on November 7, 2019 (Leppanen)

Leppanen was one of the speakers at this dinner that included some of the Commissioners. The next day Leppanen, Hook, and Sosa attended the board meeting that showcased their impressive media marketing campaign. Leppanen commented that it was highly effective.

6. Bluff Rip Map and Bluff Guide (Leppanen)

Leppanen reported that the guide was well done and the featured residents were well chosen. She had been invited to make a statement in the guide but declined because the focus should be on the Town. The RIP map has some confusion with streets but it is a draft and they are still working on it.

7. Update on San Juan County School Board Letter (Sayers)

Sayers sent his letter offering \$250,000 for the school to Kyle Hostler and asked to be on the next agenda. He asked to be designated sole contact on the school project and Murray motioned it, Sosa seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor. Leppanen will write a letter informing the School Board.

8. Report on 11/7/19 Community Mapping for Hovenweep Cultural Landscape (Leppanen)

Leppanen reported that the meeting was fun and informative; it covered water flow and leasing for oil and gas near cultural sites. She suggested that it would be helpful to have a shorter meeting for our community and will ask Amanda Podmore. Murray would like to have an archeologist at every drilling site for its duration.

9. Report on 11/6/19 Road Trip to Price for SEUALG's 50th Anniversary (Sosa/Murray)

Murray reported, good trip, nice lunch, large crowd. We were the only representatives, along with Bruce Adams, from San Juan County.

10. Report on 11/5/19 Workshop on Utah Outdoor Recreation Grants (Leppanen/Sosa)

This was very informative and included matching grants and one outright grant. The grants open in January and close February or March, probably too soon for us this year.

11. Status of Utility Transfer Letters (Murray, Sosa)

Two of the letters are ready to mail, Murray will contact Deb Dull to complete Rocky Mtn. Power and Leppanen will complete River Canyon and ask about equipment upgrade.

New Business

12. Joint Meeting with Bluff Service Area

Leppanen will contact the accountant for the BSA about meeting when he is in the County next month. Linda Richmond is working on when and how to do the transfer of funds and it may be easier to do this in person with the accountant.

13. Beer Tax Money

The Council decided to take a pass on this. The proceeds can still go to the County for police protection.

14. Request by Kyna Mallory for a Sign at Highway 191 and 2nd Street West (All)

There is confusion about whether the road in question is an alley, a town road, or an undeveloped County road. Leppanen, Murray, and Michael will discuss it Wednesday at their Roads meeting. Leppanen will check with Sam Cantrell.

15. Report on Roads (Murray)

Covered in #14

16. Report on Planning and Zoning Scheduled Meetings (All)

Lighting will be voted on next week. Sarah Burak delivered the paperwork for the La Posada sign to Sosa.

17. Discussion and Possible Vote on Bluff's Lighting Ordinance as Recommended by Bluff's Planning and Zoning Commission (All)

P & Z will vote next week and then send it to the Council.

18. Bluff Service Area WiFi with River Canyon (Leppanen)

Covered earlier

19. Discussion and Approval of Town of Bluff Ordinance for Time and Place of Regular Council Meetings (All)

Sayers Motioned to meet in 2020 the first three Tuesdays of every month at 6:00 p.m. at the CC and cancel meetings that fall on holidays, Murray seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor.

20. Discussion of Public Comment as an Agenda Item (All)

This was transferred to the next agenda so members have a change to listen to the audio. Leppanen will check with the ULCT to get the link.

21. Financial Report (Sosa)

Sosa supplied the Council with the October bank reconciliation. Murray motioned to pay \$137.50 to McAnany, Sayers seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor. The Council was very grateful to Russ Wheeler and crew at Comb Ridge for their Appreciation Day and donation of \$422.00 to the Town. We will send the business application we worked on at our work session to Michael Bryant and our underwriter for comment.

Adjourned at 7:26 p.m.

Linda Sosa Recording Officer