

Bluff Town Council Work Session
November 12, 2019
Bluff Community Center at 12:00 p.m.
190 N 3rd East P.O. Box 324
Bluff UT 84512
435-672-9990

Regular meetings are held every Tuesday at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website

Draft Minutes

The meeting started at 12:09 p.m.

Roll Call Mayor Ann K. Leppanen, Brant Murray, Luanne Hook, Linda Sosa, Jim Sayers

Order changed

6. Discussion of West Bluff Culvert Project (Leppanen)

Leppanen explained that the BSA had been trying to complete the Storm Water Culvert Project, which has \$30,000+ from the CIB, but has decided to close the project. They will vote on it at their November 13th meeting. Sayers said he doesn't like having the money go back to the CIB but our hands are tied. The Council agreed that it would be best for our town to finish the project.

1. Discussion of Business License Application (All)

The Council discussed the three drafts and added approval from P&Z and mailing instructions. The Council will vote to approve and send it to Michael Bryant for approval. Sayers will send it to our insurance carrier. We need to create an ordinance for businesses licenses and a short, informative letter to send with the form to the businesses in town.

2. Discussion of 2020 Schedule for Regular Bluff Town Council Meetings (All)

The Council will vote at our regular meeting to meet the first three Tuesdays of each month for 2020 and cancel the meeting if it falls on a holiday.

3. Discussion of Job Descriptions; Pay Rate for Bluff Community Center Manager, Bluff Community Center Maintenance Person, Bluff Community Center; and Transcriber Pursuant to ADA (All)

Leppanen will check with Chris McAnany to see if we have to post job openings for the three BSA employees January 1st or if we can just transfer them to the Town. Leppanen will send us the job descriptions and we will discuss them next week. We discussed whether the CC

manager should manage the CC and kitchen and parks, and if so, do we add the bar well park. It needs some attention. Hook is working on the ADA transcriber description and contract.

4. Discussion of Amendment to Bluff Community Center and Fire Mesa Kitchen Rental Agreements (All)

The BSA on the contracts needs to be changed to Town of Bluff. Leppanen suggested adding a liability insurance requirement for sponsored events, a security/damage deposit because of AV equipment and kitchen equipment, and looking at fees. We will run the final agreement through our underwriter.

5. Discussion of Lease for San Juan County Senior Center (All)

Leppanen said the language in the lease is poor and asked McAnany to clean it up and add the terms of the shared electricity bill.

Murray suggested a letter to UDOT about doing shoulder work that could become a bike lane to road projects. It will be discussed at Wednesday's Road meeting. He is in favor of a secondary water plan for watering plants.

Adjourned at 1:24 p.m.

Linda Sosa Recorder