

December 3, 2019  
Bluff Community Center at 6:00 p.m.  
190 N 3<sup>rd</sup> East P.O. Box 324  
Bluff UT 84512  
435-672-9990

Regular meetings are held every Tuesday at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:  
townofbluff.org and audio, in addition, at the Utah Public Notice Website

### Minutes

The meeting started at 6:02 p.m.

Roll Call Mayor Pro Tem Brant Murray, Jim Sayers, Luanne Hook, Linda Sosa, and Mayor Ann K. Leppanen via phone

Approval of Town of Bluff Work Session Minutes on November 21, 2019

Sayers motioned to approve, Murray seconded and Murray, Sayers, Hook, Sosa and Leppanen voted in favor

Approval of Town of Bluff Regular Meeting Minutes on November 21, 2019

Sayers motioned to approve, Murray seconded and Murray, Sayers, Hook, Sosa and Leppanen voted in favor

### Unfinished Business

#### 1. Request by Leah Schrenk for Local Consent for Beer/Tavern License (All)

Murray stated that his opinion remained the same, in favor, as the first time Schrenk made this request.

Sosa was not in favor because of alcoholism in our area and children could not share a meal with their parents since no one under 21 is allowed in a tavern.

Sayers was not in favor because of the unhealthy bar culture, people will travel many miles to a bar, and his awareness of the bar environment when Bluff had a bar.

Hook was not in favor because it would discriminate for age. She would be in favor if the restaurant was open for several years and opened a bar next to it. Leppanen was on the fence and noted that the restaurant has been open but a bar would not be family friendly. She has tried for the last ten days to contact Stephanie Hanson at the State to the Town's ability to set hours and will continue to try to the contact her. Because of this she felt that she did not have enough information to say yes. Schrenk spoke to each of their concerns. Murray encouraged her to talk to council members individually.

#### 2. Discussion and Approval of Memorandum of Understanding with the Bluff Service Area from September 16, 2019 Joint Work Session (All)

Sosa sent copies to the Council. Sayers motioned to approve the MOU, Sosa seconded and Murray, Sayers, Hook, Sosa and Leppanen voted in favor.

Leppanen explained that next it will go to the December 11<sup>th</sup> BSA meeting for their approval. We have been functioning under the MOU since September.

3. Discussion and Possible Vote on Lighting Ordinance (All)

Murray explained that we do not have all the information we need to bring this forward. Sayers motioned to table it until a later date, Murray seconded and Murray, Sayers, Hook, Sosa and Leppanen voted in favor

4. Discussion and Possible Vote on Business License Ordinance and Letter (All)

Sosa explained that we already passed this ordinance in October and only need to work on the letter. We are not charging a fee in 2020. She will put it on the website.

5. Discussion and Possible Vote on Changes by the Town to Bluff Community Center and Kitchen Leases (Leppanen)

Leppanen explained that she took the BSA leases and switched the Town for BSA; they are consistent with last year. There was discussion about whether we should or could take cash for the rental fee. We will leave it in the contract and amend it later if needed. Hook suggested a change that fees for classes be waived if the class is a regular class for the community and advertised as such. Leppanen motioned to accept the documents with that modification, Sayers seconded and Hook, Murray, Sosa, Leppanen, and Sayers voted in favor.

6. Discussion of Need to Move the Bluff Community Manager, Maintenance Person, and Cleaner to the Town's Employment, Review of Job Descriptions and Hourly Rate (All)

Leppanen sent out a draft information sheets covering this information. Chris McAnany suggested pulling all our forms and contracts together, meeting with the employees individually, and keeping it simple. Sosa explained that Pelorus would customize employee time sheets, payroll, and other forms for us. The Council agreed to have a work session at 1:00 p.m. Wednesday the 11<sup>th</sup> after our joint work session with the BSA at 11:00 a.m., to work on #6, #9, and #10.

7. Discussion and Possible Vote on Interlocal Agreement with San Juan County; Report on San Juan County Commission Meeting of December 3, 2019

Leppanen reported that this week McAnany and Mack McDonald are finalizing the IA. Kendall Laws brought up issues that had been worked out months ago and not related to the issues they were working on. We are hoping to ratify it at our next meeting and then take it to the County Commission. If it is not finalized she will ask to be put on the agenda of the next County Commission meeting.

New Business

8. Discussion with David Everitt (Leppanen)

Leppanen reached out to David Everitt to be part of our appeal process and help codify our ordinances. He sent a letter in favor of working for us and Leppanen motioned to ask Everitt for a formal contract, Murray seconded and Murray, Sayers, Hook, Sosa and Leppanen voted in favor

9. Purchase of Supplies for Bluff Community Center (Leppanen)

Sosa talked to Carol Shook who is working on a 6-month inventory list. We will add this to the work session.

10. San Juan County Senior Center Lease Discussion (Leppanen)

Leppanen said that the template used for the Food Pantry and BSA would not work for the SC because they are renting. Sayers will get a hold of Tammy Gallegos; she is in charge of the SC at the County.

11. Winter Solstice Burn and Logistics for Traffic/Parking (Murray)

Murray is in conversation with Jim Hook and the fire department to coordinate this.

12. Discussion of Who Chairs the Meetings if Both the Mayor and Mayor Pro Tem are Absent (All)

Sayers will chair if needed.

13. Discussion on Utah League of Cities and Towns Training for Elected Officials on January 4, 2020; Vote on Payment for Attending (All)

Sosa reported that to date all fees, travel, and meals have been paid for by individual Council members. Sayers motioned that the Town pay for this training and P&Z be included, Murray seconded and Murray, Sayers, Hook, Sosa and Leppanen voted in favor. Sayers will let P&Z know and we will have a firm list of attendees by Tuesday. It will be broadcast in Blanding or Monticello and costs \$60 per person.

14. Financial Report (Sosa)

Hook motioned we pay the current bills:

Chris McAnany \$302.50

ULGT \$2,419.50

Bankcard \$381.29

Ink, River Canyon Wireless, Monthly Email.

Michael Haviken (Roads) reimbursement \$58.97

Sayers seconded and Murray, Sayers, Hook, Sosa and Leppanen voted in favor

15. Roads/Water/P&Z

We should get one more day of chip sealing. The December 12<sup>th</sup> BWW meeting is also their budget meeting. Hook reported that P&Z discussed short-term rentals, the animal ordinance, and the Barry Simpson request.

16. Other

Hook reminded that December 5<sup>th</sup> in Monticello is the tax increase meeting.

Jen Davila asked about the fees for renting the CC for the Balloon Festival and was told fees had been waived of the Art Festival and Balloon Festival and she would get a letter.

Adjourned at 6:54 p.m.

Linda Sosa Recording Officer