

Bluff Town Council Meeting
January 14, 2020
Bluff Community Center at 6:00 p.m.
190 N 3rd East P.O. Box 324
Bluff UT 84512
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website

Minutes

The meeting started at 6:00 p.m.

Roll Call Mayor Ann K. Leppanen, Brant Murray, Luanne Hook, Jim Sayers, Linda Sosa

Approval of Meeting Minutes with Utah State University Extension on January 7, 2020

Murray motioned to approve the minutes, Sayers seconded and Leppanen, Hook, Murray, Sayers voted in favor and Sosa abstained.

Approval of Minutes from Bluff Town Council Meeting on January 7, 2020

Sayers motioned to approve the minutes, Murray seconded and Leppanen, Hook, Sayers, Murray, and Sosa voted in favor.

Unfinished Business

1. Financial Reporting and Personnel Policy and Process (Leppanen)

As discussed at our work session, Leppanen noted, in the process of doing the State Financial Self-evaluation form, we are following correct procedures but need to have written policy. She will write policy using the ULCT financial policy as a guide and tailoring it to Bluff. She will send it to the Council members to review and then send it to Chris McAnany. Murray motioned that Leppanen follow those steps, Hook seconded and Leppanen, Hook, Sosa, Murray, and Sayers voted in favor.

2. Employment Folders with Contracts and Information (All)

It was suggested that McAnany also look at the employment contracts. Murray motioned this documentation be added for McAnany to review, Sayers seconded and Leppanen, Sayers, Hook, Murray, and Sosa voted in favor. This was discussed at the work session; the employee binders contain the proper documents. Also covered at today's work session was a response to Skip Meier's request to give more information on the phone to Sunrise Engineering about the 50-year plan. After discussion it was decided that Meier could gather up to five documents and send them to the Council. The Council would get them to Sunrise and Sunrise could request a phone conference. This is the procedure we are using with individuals. All information should flow through the Council.

3. Discussion of status of CDBG 2019 (Leppanen) and Status of CIB (Sayers)

Sayers is finishing the grant application this week and will submit it soon.

4. Discussion of Airport, Cemetery and Alleys (All)

Leppanen explained volunteer policy in Utah. Jim Hook has been the airport manager for many years. Since the town is now incorporated we need to have him sign the volunteer agreement and then the Council passes a resolution accepting him as airport manager. Leppanen would like to meet and discuss how to lease the land his hanger is on and other details in the next 30 days. Leppanen is writing the volunteer agreement using the ULCT agreement as a guide. This will cover all volunteers. Glen Gurney, #7, was concerned that a glider hit a bush beside the runway. He explained that if there is a hazard the FAA should be notified with a Notice to Airman. Then they let planes using the airport know there is a problem to watch for. Hook declared a possible conflict of interest since she is married to Jim Hook, She explained the Notice to Airman is a protocol Jim Hook is aware of and uses. Hook recently mowed near the airstrip and removed the bush. Leppanen thanked Gurney for his input.

Cemetery questions include, what is the Town responsible for and what other groups own land at the cemetery. Sayers will ask Bill Davis about procedures and Leppanen will ask Robbin Bond. Leppanen will look at maps in Monticello Thursday.

Leppanen reminded that the first Interlocal Agreement addressed alleys but Kendall Laws wanted to defer it to the future. The Council agreed that the Town owns land, roads, and alleys. Murray motioned that Leppanen contact McAnany and have him send a letter to the County conveying that we own the alleys, land, and roads, Hook seconded and Leppanen, Hook, Sosa, Sayers, and Murray voted in favor.

5. Discussion of Amended Budget and Setting Truth in Taxation Hearing (Leppanen)

At the Council's next meeting a date for a public budget hearing will be decided and Leppanen will do the public notice. In March we will do the Truth in Taxation hearing.

New Business

6. Amanda Podmore's Update on Oil and Gas Drilling on Bluff Bench

Podmore, consultant for the National Parks Conservation Association, discussed the proposed drilling into our water aquifer two to seven miles outside of town. The study the BLM is working on should be released in the next couple of weeks and there will be a very short public comment period. She presented a letter outlining potential contamination that could effect Bluff including:

contamination from surface spills or poorly constructed well casings, air quality, cultural resources, landscape planning, traffic impacts, and Dark Skies lighting. Council members were especially concerned about the venting and flaring of natural gas. Aneth has a huge gas flare. Podmore is teaming with Friends of Cedar Mesa to hold a public meeting at the CC, probably January 22nd. She encouraged the Council to attend and make written comments about how this could affect the town. during the comment period. BOB will also comment. Sayers thought Sunrise Engineering should know about this for our 50-year plan. Leppanen has received phone calls from Angela Bola about the sequence of these events and will call she will call Leppanen and let her know as soon as the study is released.

7. Glenn Gurney's Questions on Bluff Airport

Covered earlier.

8. Request for Alcohol for a Wedding in the Bluff Community Center (Shook)

Sayers will call our insurance carrier and we will continue discussion of this at our next meeting. This will set a precedent for future requests.

9. Review of Attorney's Letter Re: Land Use (Leppanen)

McAnany has this document and Leppanen will follow up with him.

10. 2019 Single Audit for Receipt of Federal Grant (Leppanen)

Leppanen explained we did not have to fill this out because the Town did not have or spend \$750,000 in 2019.

11. Sign Card for Cameron Diehl and Karson Eilers for ULCT Training in Blanding (All)

The Council was grateful to be able to attend this in Blanding.

12. Rural Community Assistance Corporation Workshop Series at the Bluff Community Center: Who is Going? (All)

It was decided that members should attend these workshops and it will be decided who attends when it is closer to the dates. The Council agreed it sounds beneficial to our area.

13. Discussion of Pelorus Conference on April 15 and 16, 2020 in Provo (All)

Murray motioned that Leppanen, Sosa, and possibly one other attend and the Council cover the expenses, Hook seconded, and Leppanen, Hook, Murray, Sayers, and Sosa voted in favor. Leppanen will register them.

14. Discussion of APAUT Moab Spring Conference February 26 to 28th (Leppanen)

Podmore will be presenting one day about Dark Skies at the American **Planning Association Utah** in Moab. Sayers motioned that the Council pay for her to attend the entire conference, Murray seconded, and Leppanen, Sayers, Hook, Murray, and Sosa voted in favor. Podmore will check to see if someone from P&Z would also like to go and Sayers expressed interest in attending.

15. Discussion of Flood Emergency Action Plan Workshop on January 22, 2020 in Moab (Leppanen)

Leppanen will attend this workshop. Murray will drive.

16. Update on Planning and Zoning, Roads, Water (All)

Noting new for Roads.

Water, the BWW has turned the water off to West Park because a line into the Park continually breaks. They will replace the line in the spring. Leppanen stressed the importance of letting the BWW take care of water maintenance. No one should touch the water lines. The Town does not want to be liable. Leppanen and Sosa met with Carol Shook and let her know Leppanen is working on written policy for volunteers and volunteers must not touch water lines. P&Z, Podmore has not heard from McAnany about the draft of the building permit they sent him. Leppanen suggested a joint phone call to McAnany.

17. Other

The council noted that Bellison has taken care of one pavement ridge and will let Shook know there is another one.

Adjourned at 7:17 p.m.

Linda Sosa Recording Officer