

Bluff Town Council Meeting  
March 3, 2020  
Bluff Community Center at 6:00 p.m.  
190 N 3<sup>rd</sup> East P.O. Box 324  
Bluff UT 84512  
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website

Draft Minutes

The meeting started at 6:09 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Brant Murray, Linda Sosa, Jim Sayers at 6:13

Leppanen announced she had just spoken with Amber Johnson of the BLM and the EOG has pulled their request to drill on the Bluff Bench. The Council was grateful.

Approval of Regular Town Council Meeting on 2/18/2020

Murray motioned to approve, Hook seconded and Leppanen, Hook, Sosa, and Murray voted in favor. Sayers was absent.

Approval of 50% Progress Meeting with Sunrise Engineering on 2/19/2020

Hook motioned to approve, Sosa seconded and Leppanen, Hook, and Sosa voted in favor, Murray abstained.

Craig and Kathy Simpson, Barry Simpson: Request that the Town of Bluff Accept Copper Cliff II Subdivision Road – One year ago Steve Simpson appeared at P&Z to offer the road to the Town and he was asked to wait a year. Craig Simpson provided documentation of the location, composition, and approval of the road from Benny Musselman to the Council. Leppanen read a different email from Musselman to Steve Simpson on February 6<sup>th</sup> 2019 that noted concern about the radii. The Council had some concerns about certain measurements, at the cul de sac, an intersection, and the UDOT approach from the highway and decided more data was needed. It was decided Murray and Michael Haviken would check those measurements and Fire Chief Anthony Lott would be asked about clearance for fire trucks. Neighbors have concerns about the flow of traffic. The Council will take 30 days or less to clarify measurement issues and compile data; it will be put on the agenda in April.

Unfinished Business

1. Bluff Airport Insurance (Sayers)

Sayers send an email to Aaron Palmer to add the airport binder to the Town insurance. It is a standard policy that will cost \$2000. Leppanen received a letter from the insurance company saying insurance costs were decreasing.

### 3. Update on Amended 2020 Budget (Leppanen)

The budget has been successfully uploaded to the State. The first attempt was rejected because it was not a PDF and that bumped out the original budget.

### 2. Update and Discussion on the Frisbee Program at the Bluff Elementary School (Leppanen)

Leppanen has participated in this program and expressed concern that it will stop when leaders Tim and Nancy Swanson return home to Montana. She will talk to them about how the Town can keep the program going. Jen Davila mentioned that volunteers for the school must go through background checks with the School District.

## New Business

### 4. Discussion of Priorities for Attorney McAnany's Review/Work (All)

Leppanen reported after meeting with the Council and the joint meeting with P&Z McAnany created a list of thirteen priorities based on ordinances and policies the Council and P&Z have been working on or will work on. The Council discussed the priorities in a work session earlier Tuesday. It was decided that he continue work on these but not start new projects. Murray motioned the Council give Leppanen the authority to communicate to McAnany to continue working on projects already underway but not start new ones, Sayers seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor.

### 5. Discussion and Update of Community Impact Board Application (Sayers)

Sayers has contacted bond attorney Brandon Brown and Zions Bank financial advisor Jacob Magee to help with the application process and presentation. They will put several grant/loan options together for the Town. The CIB will want to know our bonding potential. He noted that the USDA has designer/architects that can help us with repurposing the old school building. The USDA has loans and grants available and we could shift part of what we will need from the CIB to the USDA. Our public hearing will be April 2<sup>nd</sup> at 7:00 p.m. and Sayers will push the CIB presentation to a later date in April. Leppanen will contact McAnany with the contract for services from Johnson to see how it obligates us.

### 6. Discussion and Vote on Job Description for Part-Time Employee (All)

Leppanen will draft a job description for discussion on the next agenda. Hiring may require an amended budget or it could be added to the Truth in Taxation process.

### 7. Review and Discussion of Town Procedures (Leppanen)

The Council did not have time to discuss this in the work session today and it will be moved to another work session.

### 8. Discussion of Possible Agenda Items for UDOT Meeting on 3/31/2020 (All)

Leppanen is creating a list of the Council's concerns to send to UDOT ahead of the annual meeting in Moab. Included are: the speed study, signage, school crossings at the new school and bridge, adding room for bikes to the improvement grant from Bluff to Aneth, adding to the shoulder in town and to the Mission for bikes, cattle guard maintenance, and the light at the UDOT shed.

The school district should be involved in highway safety near the school and needs to be informed about the meeting.

### 9. Update on Bluff Service Area Election to Dissolve (Leppanen)

Leppanen has talked with James Francom who has received the signature petition to dissolve the BSA. She believes state law requires 30 days to verify the signatures but the Clerk indicated they are planning to wait until closer to the November election. She will attend the next BSA meeting and inform them.

10. Rocky Mountain Power Community Performance Plan with the Town of Bluff - 2020 (Leppanen)

Leppanen met recently with Debra Dull and discussed continuing the plan for another year. The Council agreed it has been helpful. Rocky Mountain Power is willing to assist the Town with Dark Skies advice, figuring out costs, and grants. Dull would like to see our Dark Skies ordinance.

11. Update on Bluff River Trail (Sosa/Leppanen)

Leppanen and Sosa met with Tina Krutsky and Natalie Randall about this ongoing project. The group that includes Krutsky, Jim Hook, and Debbie Westfall, currently, has put in years of great work on this trail system that connects the farm and Sand Island. They have worked with the BLM and private land owners. Randall let the group know the County could help with advertising and grants. The Council will check on liability.

12. Posting of Workers' Compensation Notice (Leppanen)

The notice must be posted in a public, conspicuous place and it was decided to put it on a CC door until we have a part-time clerk, then it will go in the office.

13. Letter to San Juan County Commission re: Proposed Termination of Interlocal Agreement (Leppanen)

Leppanen is working on a draft letter in response to terminating the ILA and will put it on next week's agenda.

14. Financial Report (Sosa)

Sosa read the current bills:

Sunrise Engineering - \$12,465.00

River Canyon Wireless - \$80.99

BWW - \$46.23

Diamond Propane - \$367.14

Bankcard - \$476.98

Google Suite – \$45.13

Xmission (website) - \$15.00

Amazon (6-month CC supplies) - \$387.85

Late fee - \$29.00

P&Z stipends - \$150.00

    Egge, Haviken, Burak, Podmore, Cantrell

Carol Shook - \$184.70

Patricia Bellson - \$136.67

Denny Bellison –\$167.09

Kaitlyn Harris - \$277.50

Sosa explained the amount approved to pay Sunrise last meeting was not the correct amount the grant required and that check will be voided and the correct amount sent. Murray motioned to pay the bills, Hook seconded and Leppanen, Hook, Sayers, Murray and Sosa voted in favor.

15. Other

Leppanen mentioned letting the CC manager know the pickleball group could retape the floor after Celebrate Cedar Mesa.

Jen Davila reported that the Star Party was well attended and thanked the Council for their support.

Meeting adjourned at 7:35 p.m.

Linda Sosa Recording Officer