

Bluff Town Council **Draft Minutes**  
December 15, 2020  
Bluff Community Center at 6:00 p.m.  
190 N 3<sup>rd</sup> East P.O. Box 324  
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website  
This meeting was held electronically

**Draft Minutes**

The meeting started at 6:00 p.m.

Roll Call. Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray

Approval of Bluff Town Council Regular Meeting Minutes of December 8, 2020

Murray motioned to approve, Sayers seconded and Leppanen, Hook, Sayers, Murray, and Sosa voted in favor

**Unfinished Business**

**1. Municode: Discussion and Possible Vote on Municode Services (All)**

Leppanen explained that this is a good time to codify ordinances; we have around thirty ordinances and resolutions between the Council and P&Z and it is economical because we have so few. David Everitt recommended this company. Of the two types she felt self-publishing would be easy to do and cheaper than having Municode publish for us. Murray viewed several videos today and agreed it was a good system. Leppanen will get quotes for both and add it to our January 5<sup>th</sup> agenda. Leppanen will as to resend their presentation so other Council members can watch it.

**2. Discussion and Approval of the (a) Policies for the Management of the Bluff Airport and (b) Town of Bluff's Lease for the Bluff Airport with Jim Hook (All)**

Hook declared of conflict of interest. Jim Hook would like to donate his hanger at the airport to the Town. He is working with Chris McAnany on the paperwork and contracts with the tenants. Leppanen explained this would be an enterprise fund and thanked Hook for his generosity. There was agreement there should be a celebration to recognize the Foushees and Hooks at the airport after covid. Jim Hook is happy to continue as airport manager. Murray motioned to accept the Resolution Enacting Polices for the Management of Bluff Airport, Sayers seconded and Leppanen, Murray, Sayers and Sosa voted in favor, Hook abstained. Sayers will check with our insurance company.

**3. Discussion of the Community Work Group meeting of Monday, December 14, 2020 formed to Protect the Bluff Geoglyph Site (Leppanen/Sayers)**

Leppanen and Sayers summarized the work group in the morning Work Session. Leppanen will set up a walk through with the group, the BLM and UDOT of gravel deposits between Bluff and Montezuma Creek. Mary Gillam, who is highly knowledgeable about the geology of the area, was instrumental in providing mapping during incorporation. She will lead the fieldtrip.

**4. Strategic Planning: Next Step (All)**

Bob Springmeyer lead this topic at the earlier Work Session. He originally thought we should have a follow up community survey but realized we have accomplished or are working on topics in the first survey. Sayers will write a newsletter explaining results of the survey and moving forward. Leppanen mentioned Springmeyer was quite surprised that we were more advanced than he expected.

#### **5. Discussion of Job Duties and Description for Hiring Bluff Town Council Clerk (All)**

The morning Work Session covered this discussion. By our next meeting on January 5<sup>th</sup> Leppanen would like detailed job descriptions, boards members are on and meetings they are willing to attend. Also, a fairly comprehensive job description for a clerk. The salary and hours need to conform to the budget. Leppanen expects to have a modified budget hearing in January and she and Sosa will check expenditures against the budget.

#### **6. Discussion of Community Development Block Grant ideas (Murray/Hook)**

Murray and Hook have taken the needed steps to be able to apply for a grant. The due date is January 31<sup>st</sup> and there are some good possibilities, remodeling the CC offices and upgrading the ADA, updating the kiosk on Cemetery Hill, finishing the River Trail with an ADA portion, and improving the CC park.

### **New Business**

#### **7. Payment of 2020 Audit Invoice from Larson & Company and Financial Report (Sosa)**

Sosa sent Council members the November financial report and December bills. The audit had been quoted at \$10,000 but was reduced to \$9,000 because Sosa and Leppanen got the data needed to them quickly and efficiently. Leppanen said that Jon Haderlie explained the audit process in detail at the Work Session and volunteered to be a resource for us when we have questions. He is willing to give us financial training, including fraud/risk training. He said there were no problems or potential problems with our audit. Leppanen said the audit was money well spent and she learned a lot that will help us in the future. Murray motioned to pay the bills, Hook seconded and Leppanen, Hook, Murray, Sosa, and Sayers voted in favor.

#### **8. Bluff Community Center Access and Keys, Emery Telcom, and NetForce Installation (Leppanen)**

The BSA held a final meeting to give their keys to the Town. Carol Shook is collecting keys from community members who have them, since the CC is not in use. Leppanen explained keys would be reissued and the Council would determine an access policy. Emery Telcom contacted Leppanen about whether the Town wanted broadband, the monthly price is \$99. NetForce let the Council know the package they are offering will be sufficient for our needs. Murray motioned to approve switching to Emery, Hook seconded and Leppanen, Hook, Sayers, Sosa, and Murray voted in favor. Leppanen will let them know.

#### **9. Discussion of the Outdoor Recreation Grant (Leppanen)**

Leppanen listened to this presentation December 8<sup>th</sup> and are funds available for trails. Murray will contact Tim and Nancy Swanson. Jim Hook and Tina Krutskiy are also looking at grant money.

#### **10. Discussion of Absorbing the Bluff Service Area's Duties (All)**

Leppanen explained the Town must take on the BSA's duties, Culinary Water, Secondary Water, Wastewater, Parks and Rec, Mosquito Abatement and Trash. She asked Council members to think about which duty they want to take on. In January we will decide on duties and tasks that go with

each duty and formalize them in writing. Sosa volunteered to Parks and Rec. Leppanen updated about the BSA dissolution certificate, it has been corrected and sent to the County Recorder.

#### **11. Summary of Meeting of Indigenous People and Environmental Justice at White Mesa Uranium Mill (Leppanen)**

Leppanen has been following this issue for some time. Currently the Mill is planning to take materials from Japan and Estonia and expanding. The Grand Canyon Trust is involved with the impacts on the area and water supply for the Utes and the larger area. Murray supported writing a letter in opposition. Sayers suggested a resolution because it effects our water supply and Town health. Leppanen will write a resolution for the January agenda and will get more information. Kirk Bengé and staff are helping with a covid outbreak on White Mesa.

#### **12. Summary of the Final Bluff Service Area's Meeting on Wednesday, December 9, 2020 (Leppanen)**

The BSA is signing the final checks and the Town will cover any bills that come in after December. Jim Hook spoke about the BSA's 30 years and how so many in town had served on the Board. He felt it gave Bluff direction and support. He thanked everyone involved.

#### **13. Other**

Hook reported at tomorrow's P&Z meeting they will be interviewing for the two vacancies.

Murray motioned to adjourn at 6:54 p.m., Sayers seconded and Leppanen, Hook, Sosa, Murray, and Sayers voted in favor.

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public was able to connect and participate electronically. For requests to receive emails/meeting invitations email [linda@townofbluff.org](mailto:linda@townofbluff.org)