

Bluff Town Council Meeting Minutes
March 2, 2021
Bluff Community Center at 6:00 p.m.
190 N 3rd East P.O. Box 324
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website
This meeting was held electronically.

The meeting started at 6:03 p.m.

Roll Call

Mayor Ann K. Leppanen, Jim Sayers, Linda Sosa, Brant Murray, Luanne Hook excused absence

Approval of Bluff Town Council Regular Meeting Minutes of Tuesday, February 16, 2021

Sayers motioned to approve with one modification, Murray seconded and Leppanen, Murray, Sayers, and Sosa voted in favor.

Approval of Bluff Town Council Work Session Minutes of Wednesday, February 17, 2021

Sayers motioned to approve, Murray seconded and Leppanen, Murray, Sayers, and Sosa voted in favor.

Unfinished Business

1. CIRT Update from Meeting on February 19, 2021 (Murray/Hook)

Murray and Hook met with Adrienne Caesar and Molly Schmidt of Design/Build/Bluff who updated them on the draft of their grant application. Schmidt did a well-received presentation of the Citizens' Institute on Rural Design and how they strive to support and enhance the quality of rural life and offer technical support. The project they selected is the Bluff Main Street Revitalization Project and how to keep our unique identity. They will also present to BOB. Leppanen will write a letter of support and suggested they contact Mack McDonald. The needed \$6000 match for the grant could be in kind. Leppanen remarked it was a well-done application. Sosa will link it to our website.

2. Review of Code of Conduct Revisions (Leppanen)

Moved to next week.

3. Discussion of Fee for Use of Bluff Community Center by 4-H (All)

Leppanen suggested donating the fee for the first month, especially if it at the pavilion. Sayers motioned to waive the fee for the first month, Murray seconded and Leppanen, Murray, Sayers, and Sosa voted in favor. Leppanen will let the manager know.

4. Clean-Up at the Intersection of Highway 191 and 163, Dumpster (Leppanen)

This Saturday at 9 a.m. Chief Lott and the Fire Dept. will have a burn at the intersection. Steve Helgerson offered to put a dumpster there. Murray motioned to pay Helgerson to place a dumpster at the intersection for the burn, Sayers seconded and Leppanen, Murray, Sayers, and Sosa voted in favor. Murray will let Helgerson know. There was concern a dumpster placed there would fill up quickly and not solve the trash problem. Leppanen will check with Helgerson about the cost of a dumpster placed there.

5. Review of Proposed Amended 2021 Budget (Leppanen/Sosa)

Leppanen and Sosa met separately with Jon Haderlie from our accounting firm. His recommendation is not to have an amended budget hearing at this time, wait a month. That way we should only have

to do one hearing, not two as we approach the end of the fiscal year. Sayers motioned to cancel the public hearing, Murray seconded and Leppanen, Murray, Sayers, and Sosa voted in favor.

Leppanen will cancel the hearing scheduled for March 9th.

6. Update on NetForce (Murray/Sayers)

Murray and Sosa met Josh Daggs at the Community Center and moved equipment into room #2.

Leppanen will let Daggs know we are ready for the install.

7. Update on Airport (Sosa)

Sosa sent Council members the airport financial report. We have received payment for three leases and awaiting one more. Sosa sent receipts. Leppanen noted the Bill of Sale is almost complete and should be completed in March.

8. SB 61 - Billboard Restrictions Amendment (Leppanen)

Leppanen reported this bill failed but could resurface. There seems to be a trend away from local control.

New Business

9. Discussion Regarding Archiving of Bluff Maps and Purchase of Map Containers (All)

Murray has collected the maps used for incorporation, zoning, roads, etc. There are also historical maps and blueprints. Leppanen thanked Christina Meyers for going through them and sorting them into categories. Mary Gilliam and Debbie Westfall suggested archival tubes for storing them.

Leppanen and Sosa will consider how to inventory them. This will be on the agenda in two weeks.

10. Records and Information Management Training (Sosa) FEMA Training (Leppanen)

Sosa completed RIM 101 training and said the Council needs to develop policy for communicating and the retention of records. She will draft policy following the State guidelines and bring it to a work session. Leppanen, Sayers and Chief Lott have signed up for this virtual Emergency Preparedness Training on May 17 and 18. State law requires emergence management plans for all towns and cities. Other interested persons may attend.

11. Discussion of Utah State Purchasing Contract with Overstock (Leppanen)

The Council felt this was not economical for small towns.

12. Response to State Bill 130 Regulation of Concentrated Animal Feeding Operations (Feedlots) (Sayers)

Sayers sent a draft letter to the Council in opposition to this. Murray motioned Sayers send the letter to the bill sponsor, Sosa seconded and Leppanen, Murray, Sosa and Sayers voted in favor.

Environmental and corporate issues were sited.

13. Update on Roads (Speed Limit Sign Upgrades and San Juan Transportation District), Planning and Zoning, SJC Commission, GNAR, Food Pantry Update re: San Juan Public Health, Other Meetings (All)

Leppanen informed that Jared Beard will let her know when the signs are ready to be placed. Michael Haviken reported there are several more days of crack sealing but if the weather is too warm it will be pushed off to the winter. He is working on a five-year maintenance plan and will be able to get budget estimates for projects. Kelly Pehrson let Leppanen know there is a vacancy on the San Juan Transportation District that we can fill. Leppanen will talk with interested people. It provides oversight on how roads funding is spent. P&Z has a public hearing on ordinances tomorrow at 6:00 p.m. Leppanen will listen to the recording of the SJC Commission. Sosa reported the Gateway and Natural Amenity Region Initiative, which is part of the USU Institute of Outdoor Recreation and Tourism, has had their second meeting and looked at data tools to track the flow of tourists through the County. This will be helpful for business planning and grants. Rebecca Benally of San Juan Public Health has obtained a \$13,000 and is willing to help the Food Pantry with a commercial refrigeration unit. Benally is also contacting Utah Farmers Feeding Utah, who deliver fresh food boxes, and the Wasatch Rotary Club for boxed cleaning supplies. She is working with Ginny Burns. Lois Young let Leppanen know that UNHS has vaccinated 380 people in our zip code.

14. Basic Emergency Operations Plan Training (Leppanen)

Covered under #10.

15. Financial Report, IRS Credit (Sosa)

The IRS sent confirmation that they fixed their error pertaining to employee benefits (FICA) and dropped the interest charge for their error.

16. Utah Navajo Health System in Montezuma Creek is Looking for Housing for a Full Time Officer from the Navajo Police Department

Anyone with information can let Leppanen or UNHS know.

17. Congressman Curtis' Planned Visit for Monday, March 29, 2021, 7 pm (Leppanen)

Leppanen has been coordinating with Lorie Fowlke for the time and type of meeting. The Council was not comfortable with an in-person town hall. Leppanen will check with Twin Rocks to see if a small group is possible at that time.

18. Other

19. Executive Session to Discuss the purchase, exchange, or lease of real property.

At 7:19 p.m. Sayers motioned to close the open meeting and go into closed session to discuss real property and then adjourn, Murray seconded and Leppanen, Murray, Sayers and Sosa voted in favor.

Linda Sosa Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public was able to connect and participate electronically.

For requests to receive emails/meeting invitations email linda@townofbluff.org