

Bluff Town Council Regular Meeting Minutes

June 15, 2021

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically

The meeting started at 6:04 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray

Approval of Bluff Town Work Session Minutes of June 7, 2021

Murray motioned to approve the minutes, Sayers seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor

Approval of Bluff Town Council Regular Meeting Minutes of June 8, 2021

Murray motioned to approve the minutes with one modification, Sayers seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor

Unfinished Business

1. Discussion and Vote on Short Term Rental Ordinance, Permits, Discussion and Vote on Amended Business License Regulation (All)

This is moved to July 6th because Chris McAnany worked on #14 which was more of a priority.

7. Discussion and Approval of Bluff's Fire Restrictions (All)

Leppanen explained the Department of Natural Resources sent a press release stating fire restriction stage one fire restriction in unincorporated areas will start June 10th. This includes open fires only in established campgrounds, picnic areas, home fire pits near running water, no outside smoking, allowed in an enclosed vehicle or building, no fireworks, and several other restrictions. Stage 2 adds no open fires of any kind. Chief Anthony Lott remarked it is uncommonly hot, dry and windy and it important for people to clear areas round their homes. After discussion about aligning Bluff with the unincorporated area next to Bluff, Murray motioned to adapt stage 1, Sayers amended it to follow local area restrictions (stage 1 at this time), and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor. This will be revisited at the July 6th meeting.

2. Discussion and Approval of Fiscal Year 2021 Amended Budget (All)

Leppanen explained the budgets were posted and we had public hearings. An invoice from County Roads had rate increases that we were not informed about in advance. Surplus funds had to be dealt with. Murray motioned to approve the 2021 Amended budget, Sayers seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor.

3. Discussion of the Certified Property Tax Rate and Approval; Approval of Fiscal Year 2022 Tentative Budget (All)

The certified tax rate was received June 8th. The rate did not change because the Council voted not to increase property taxes. The amount is \$31,093.00.

Murray motioned to approve as presented, Sayers seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor. Sayers motioned to approve the 2022 Tentative Budget, Murray seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor.

4. Discussion and Approval of Resolution to Open a Utah Public Treasurers' Investment Fund Account (PTIF) (All)

Murray agreed with others that this is a good way to invest money. Murray motioned to approve the resolution to open a PTIF, Hook seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor.

5. Discussion and Approval of Public Entity Resolution for the Utah Public Treasurers' Investment Fund Account (PTIF) (All)

Murray motioned to approve and authorize the treasurer, mayor and mayor pro tem as the active members of the PTIF, Hook seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor.

6. Discussion and Vote to Change MET Resolution to an Ordinance (All)

Leppanen explained this does not change or add anything but aligns it for codifying in municode. Sayers motioned to change, Murray seconded and Leppanen, Sayers, Murray, Hook, and Sosa voted in favor.

New Business

7 Discussion and Approval of Bluff's Fire Restrictions (All)

Covered earlier.

8. Report on Bluff Water Works Meeting of June 9, 2021; Report on San Juan County Commission's Meeting of June 15, 2021 (Leppanen)

Leppanen reported the BWW's yearly report to the State will be on the back of the July bills. She will follow up with Tammy Gallegos about her Commission fire report and how it effects Bluff.

9. Report on Tourism Tax Advisory Board of June 10, 2021 (Sosa)

Sosa reported the County marketing campaign for 2022 is based on the brand, Love, Mother Nature. For example, go outside and play, Love, Mother Nature. The project costs \$550,000 and the County is asking the State Tourism Board for a match, making it \$278,088. This is Transient Room Tax funds. Hook explained the Town receives Municipal TRT funds that are used for infrastructure and services.

10. Report on District Transportation Meeting of June 14, 2021 (Michael Haviken)

Haviken reported this was a brief meeting that covered options of getting matching funds for road maintenance projects and seed money for larger projects. He will put together a presentation for the District September 15th meeting.

11. Report on Northern Electric's Progress and Net Force (Murray/Sayers)

Northern Electric has finished the needed outlets for the cameras and NetForce will complete its work and train us on how to use the equipment. Sayers has discussed laptop computers with them and recommended Lenova. Sosa asked that he ask them about Macs. She explained having dedicated computers helps with risk management. Murray will let Tri-Hurst in the CC to fix the skylight.

12. Financial Report (Sosa)

Sosa reported the treasurer had reconciled the bank statement and accounting statement. Current bills are:

P&Z Stipends - \$150.00
Carol Shook - \$184.70
Carol Shook - \$48.03 paint reimbursement
Denny Bellison – \$72.73
Erin Richards - \$95.00
Kathy Carson - \$350.93
Helgerson - \$50.00
Municode - \$2000.00
Rocky Mtn. Power – \$265.12
River Canyon - \$80.99
Bankcard - \$199,87
 XMission - \$15.00
 Google Suites - \$51.24
 San Juan Building - \$133.63 paint for pickleball
ULCT - \$500.00
San Juan Record - \$70.70
Waldeck Dufford - \$8597.00
Emery - \$164.99
Ann Leppanen - \$40.22 office supplies reimbursement
BWW - \$67.22
Pelorus - \$400.00
Frontier - \$115.11

Other

Tri – Hurst - \$1618.00 skylight
Roads - \$20k +
ULGT - \$2008.00 airport insurance, not yet received
Murray motioned to pay the bills as presented, Sayers seconded and Hook, Sosa, Murray and Sayers voted in favor, Leppanen abstained.

13. Other

Leppanen reported John David Nielson let her know Bluff would not need a primary election and the deadline for write-ins is August 30th. The form will be posted on our website and an appointment can be made to get one in the office. This will be part of an email blast.

14. Executive Session to Discuss the Purchase, Exchange or Lease of Real Property (All)

At 7:08 p.m. Sayers motioned to close the open meeting and go into closed session at 7:30 p.m. to discuss the purchase, exchange or lease of real property and then adjourn, Murray seconded and Leppanen, Murray, Hook, Sayers and Sosa voted in favor.
Linda Sosa Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public was able to connect and participate electronically. For requests to receive emails/meeting invitations email linda@townofbluff.org