

Bluff Town Council Work Session Minutes

November 3, 2021

Bluff Community Center at 10:30 a.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 10:32 a.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray

Leppanen announced that San Juan County counted Bluff's votes even though those running were uncontested. Sosa will check with Sherry Jackson at the Lt. Governor's office because the ordinance for the cancellation has been on our website since October 4th.

1. Discussion of Off-Street Parking Ordinance from Planning and Zoning

P&Z has been working on this ordinance and sent it to the Council August 21st. Murray noted it was a good quality of life ordinance. He felt the number of parking spaces should be based on the number of bedrooms. Hook pointed out the Short-Term Rental ordinance counts parking spaces that way. She also felt the sign damage piece should be dropped since it pertained to businesses but not residential; they were not treated the same. We have paid for sign repair with C Road funds. Wording that may be changed or removed include general assembly, discrete, and alter. This will be revised and voted on at the November 9th meeting.

2. Discussion of Short-Term Rental Ordinance and Revisions

Sayers, whose dwelling has been there for decades, had his septic system inspected for his STR application. It was easy and cost \$75.00. Sosa explained most others can get their Individual Sewage Disposal System Inspection Report from Ronnie Nieves at the Health Department, 435-587-3838 ex 3505. More discussion ended with keeping the application the same, since four applications have been completed, and revisiting it in January.

3. Discussion of Email Management, Social Media, Campaign Financial Report/Ordinance Policies

Sosa reported that Leppanen, Erin Richards and she have been discussing policy and Richards set up a template that includes scope, purpose, definitions, procedures, etc. She reworked the Email and Social Media policies. Sayers thought they looked great. Leppanen explained the laptop security form had been signed by all of the Council and would be on the agenda to vote on next week. Hook asked if we could get laptop carriers and wireless mice. Leppanen will pursue it. Leppanen suggested those having trouble getting on their computers call Evan at NetForce who has been very helpful.

4. Old Bluff Elementary School Management, Expenses and Maintenance

Sayers and Murray are open to being our design committee. Sayers suggested having Dave Conine figure out the proportions of the ownership of the building since we will be paying utilities and other bills proportionally. We will need a written policy that lays out how much we bill, how often and to whom. Leppanen and Sosa will check with Pelorus to see if they have the capacity for a firewall separating the general fund and the school project for data entry. Hook is willing to do data entry. Leppanen reported James is willing to do a routine check of the school weekly or every other week to make sure things are functioning. Hook suggested going with him to see what he does. This will be on the next agenda. Murray said James has used floor cleaning equipment he is willing to sell.

5. 2022 Budget Amendments, PTIF, Election Costs

Leppanen is watching the budget to compile changes we will need for an amended budget in the Spring. After the audit report we will work on the PTIF. The bill from LeGrand will also be in. The election referred to is our 2019 election. We were recently billed for that election and the primary, which we did not have, at over \$3,000. Leppanen has paperwork explaining our agreement with the County that we would be charged about \$1,00.00 for that election. Leppanen will forward the paperwork to Mack McDonald.

6. Noxious Weed Proposed Resolution and Discussion

This ordinance will be voted on next week. Council members wanted the public to know not every weed is noxious.

7. Discuss Joint Meeting with Planning and Zoning Agenda

Topics include Dark Skies, changing the zoning for kennels, RV parks and faux RV parks, and idling vehicles.

8. Discuss Lunch and Learn Topics for AmeriCorps

Bill Crowder will take the group on a hike for their next Lunch and Learn and we will supply subway sandwiches. Ideas for the two December Lunch and Learns include guest speakers, another hike, BARC, BEEC, and DBB.

9. Discussion of Rick Rarick's Triton Advisory Group and Use of School Building

The Council was not clear about what Rarick was requesting. Leppanen will resend his information.

10. Discussion of Joint Meeting with Planning and Zoning/Agenda, Variances and Request Process

Covered in # 7.

Sayers motioned to adjourn the meeting at 12:35 p.m., Murray seconded and Leppanen, Hook, Sosa, Murray, and Sayers voted in favor.
Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email linda@townofbluff.org