

Bluff Town Council Regular Meeting Minutes

December 7, 2021

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray, Jim Sayers excused absence

Approval of Bluff Town Council Regular Meeting Minutes of November 16, 2021

Hook motioned to approve, Leppanen seconded and Leppanen, Sosa, and Hook voted in favor, Murray abstained

Unfinished Business

1. Update on American Rescue Plan Act State of Utah Matching Funds Applications and Grant (Sayers/Leppanen)

Leppanen explained the Council made two requests for matching funds and the State approved the request for improvements making the CC ADA compliant and improving office space. We have received about \$29,000 and will receive a similar \$29,000 match. Leppanen has finished and submitted the pre-approval paperwork to receive the funds. 5% is held back until the end of the project.

2. Update on Status of Tire Removal (Leppanen)

The Council is letting this go at this time because of misinformation, cost and time.

3. Update on Old Bluff Elementary School Plans (Murray/Sayers/Hook), Report on Status of Maintenance Service for the Old Bluff Elementary School (Sayers/Leppanen); Vote on Expenditures for Cleaning/Maintaining the School (All)

Murray will meet with Billy Malloy to finish figuring out what locks we need. Leppanen received an email from Dave Conine and Woody Lee allowing the Food Pantry use of half of the modular for food distribution. Murray motioned to pay \$300 for floor cleaning equipment to James Van Reenen, to pay Van Reenen \$50 an hour to clean and do maintenance with a cap of \$1000, and to try to locate a commercial rug cleaner, Hook seconded and Leppanen, Hook, Murray and Sosa voted in favor.

4. Update on Food Pantry and Agreement with Utah Dine Bikeyah for Use of the Modular Unit on the Old Bluff Elementary School Property (Sayers/Murray/Leppanen)

Leppanen sent a letter to Dave Conine and Woody Lee confirming and thanking them for the use of half of the modular unit

for food distribution. The Council will terminate the Food Pantry lease on the CC

Leppanen will write a lease for use of the new space, renewing possibility twice a year until UDB wants to use their space.

5. Update on Community Development Block Grant (CDBG) and Community Impact Board (CIB) Fund Application, Meeting on Monday, December 3, 2021 (Sayers/Leppanen)

Sayers and Leppanen met with Jade Powell to look at the possibility of getting a CIB or CDBG grant for the fire suppression system at the school. Neither is a viable option due to sharing the building, the population served by the project does not match the town population, and when the project is finished part of it will be transferred to a non-municipality. Powell suggested a rural USDA grant and Sayers will work on that.

6. Report on Community (CIRD) (Hook)

Hook stated the Community Institute of Rural Design is a monthly workshop class. Molly Schmidt has approached James Beard of UDOT about the River Trail system. Leppanen will add this to a Work Session on December 14th at 10:00 a.m.

7. Bluff City Historic Preservation Association, EPA Rural Communities application for planning non-motorized trails (Deborah Westfall)

Westfall explained to the Council this is a series of community planning workshops for an EPA grant. The purpose is to reconnect the community and the River Trail. She volunteered to be on a work group.

10. Update on Utah Regional Department of Transportation Meeting in Moab and Planning and Zoning (Hook)

(Moved) Hook reported the purpose of this meeting was to listen to what people want in rural areas. Hitting cows and horses was a big topic because of damage to vehicles, injury and loss of life. Mack McDonald expressed the County concern of increased truck traffic on our roads. Hook explained the Town Main Street Project. Leppanen pointed out there are several projects, the Town UDOT Main Street Project, headed by Leppanen and Murray, a private CIRD planning project headed by Molly Schmidt, and the River Trail, a non-profit. Leppanen was concerned that these projects are reaching for the same resources. She explained the Town project had been slowed by covid. The Town was not aware of the CIRD EPA grant and which has been presented as if the Council supported it.

8. Report on AmeriCorps Volunteers Project and the "Lunch and Learns" of November 30 and December 7, 2021 (Hook/Leppanen/Sosa)

Hook and Sarah Burak hosted on the 30th and Burak presented Visit with Respect. Leppanen and Sosa set up the 7th on the Design/Build/ Bluff Campus and Adrienne Caesar and Molly Schmidt presented and gave a tour of the campus. The volunteers worked with Jim Hook on the Trail system and has moved supplies and cleaned the modular.

9. Report on San Juan Transportation Board Meeting, November 22, 2021 (Haviken)

Haviken reported UDOT had a large increase in their 2022 budget and suggested looking at improving roads that the school busses travel on as a project. Haviken, Leppanen, and Hook will meet to discuss possibilities.

11. Report on San Juan County Commission Meeting of December 7, 2021 (Leppanen)

This was not held because of the Commission's budget meeting at the end of November.

12. Discussion and Vote on Ordinance for Municode (All)

Leppanen will ask Municode for examples of ordinances.

13. Discussion of Need for Internal Auditor (Leppanen)

Erin Richards has been our internal auditor, she is moving but is willing to train someone how to do it. It gives us points with risk management and the State Auditor as

well as a pre-audit before our State mandated yearly audit. Leppanen will post a job description.

New Business

14. Request by Father Hubbard, Reagan Wytsalucy, Ann Leppanen for Use of the Bluff Community Center for Possible Dinner for AmeriCorps Sendoff (Leppanen)

Leppanen announced an open house at the Mission garden on December 18th from 1 to 4. She will work with Joe Hubbard and Reagan Wytsalucy on a small going away dinner with the Council. Murray motioned to approve the dinner, Hook seconded and Leppanen, Hook, Murray and Sosa voted in favor.

15. Discussion and Vote on Resolution Authorizing the Loan from the Town General Fund to the Town Class C Road Fund for the Purpose of Paying Needed Road Improvements Within the Town (All)

It was decided to hold off on the resolution vote until we receive the bill for the road work and can discuss the percent of payback and the length of time we would like to set.

16. Discussion of Mobile Unit for Covid-19 Testing and Self-Testing Kits (All/Lois Young)

Lois Young reminded that the testing van will be at the CC from 8 a.m. to 1 p.m. tomorrow and informed that 18 people were tested last week and 18 the week before with one positive. Leppanen will have a limited number of self-test kits for those with symptoms. To find out vaccination and booster schedules call UNHS and/or the Health Department.

17. Discussion and Vote on Bluff Town Council Regular Meeting Schedule for 2022 (All)

Murray motioned to meet the first three Tuesdays of every month in 2022, Hook seconded and Leppanen, Hook, Murray and Sosa voted in favor.

18. GRAMA Request (Sosa)

Sosa reported a request from Kurt Harris of IRIS Systems who is collecting work related data of the 23,000 employees of the State to be centralized to facilitate communication between entities. He asked for name, position and work contact information. This is all public domain.

19. Financial Report (Sosa)

Sosa reported that Murray has reconciled the bank and Pelorus for November. She also sent the November Financial Report. She asked for approval to pay Larson and Co. \$9,3000 for their audit. Murray motioned to approve payment and accept the financial report, Leppanen seconded and Leppanen, Hook, Murray and Sosa voted in favor.

20. Other

None

Murray motioned to adjourn the meeting at 7:32 p.m., Hook seconded and Leppanen, Hook, Sosa, and Murray voted in favor.

Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email linda@townofbluff.org