

Bluff Town Council Regular Meeting Minutes

June 8, 2022

Bluff Community Center at 9:00 a.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 9:00 a.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray; Jim Sayers
Town Manager Erin Richards

1. Discussion of Design Review Committee's Progress and NDN Grant

Sayers explained that a month of progress was lost because of a disagreement over the grant. The Team works on consensus and good faith. They discussed a project director to direct strategic planning in the committee. Murray felt that it is helpful to have Richards at the Design Team Meeting. Richards noted from reading the contract for the acquisition of the old school there is a lot of work to be done on pieces whose completion deadline is the end of 2022. These may not be met. She proposed planning for when to get a project manager. Leppanen agreed with Richards but reminded the team she was to be liaison and had a great deal her time involved in learning and involvement in town management. She would have insight for strategic planning stage. She agreed with the need for a project manager and suggested Liza Springmeyer as a possibility. She is a strategic planner and has mentioned a starting point is common vision, which Leppanen noted the NDN grant did not have. She could work with the Team and Richards. Sayers asked if Dave Conine's letter to NDN was satisfactory in terms of addressing concerns of adding Bluff to the grant without informing us. Leppanen felt it was not satisfactory, it skirting the issues, and does not address the problem directly. She thought is was as good as we can get from him and the Council or Chris McAnany will need to send a letter that corrects the record with NDN. Sayers said he felt similar and they were clear with UDB several times about our municipal

compliance. Sosa was concerned the numbers in the grant budget don't make sense, she will talk with Richards about it. Richards pointed out the contract says each entity will have two design team members and she was concerned about being at meetings but Leppanen said it was not a problem. Sayers and Murray agreed.

2. Review and Discussion of Dr. John Barentine's Comments on the Exterior Lighting Ordinance

Leppanen noted many recommended changes had to do with changing the verbiage on the ordinance to fit the International Dark Skies language. Murray suggested some of these changes could be done in advance and Richards said there are a handful of issues that need discussion. After discussion about how to review the document it was suggested to meet jointly with P&Z so the efforts of looking at it can be coordinated. Richards will setup a copy on Docs that can receive comments. We will ask for an editable version from Barentine and close out his account.

3. Discussion of Property Lines and Private Property Issues

Leppanen touched on this at the regular meeting, there are several land issues including culvert drainage that goes through several properties and UDOT in east Bluff, Jackie Warren's issue, the Helgerson property issue and several more. She suggested summarizing the problems and sending them to the Council members and possibility P&Z. Some are not Town issues and she could create a form letter for those.

4. Discuss a Policy for Classes and Recreation at the BCC

Leppanen reached out to our insurer for guideline about our activities and insurance.. We do need policy specific contracts for each instructor outlining what they are obligated to do. Persons injured must fill out an accident report and if they refuse, the instructor must fill it out. If this does not happen the class will be cancelled. Leppanen will meet with each of the instructors. The gym needs to be clean and obstruction free. Leppanen will check with Chris.

5. Summer Vacations and Time Off

Richards has set up a joint calendar for the Council will show members how to access it. It will show meetings and times councilmembers are out of town.

6. Other

Leppanen again explained we are federally mandated to have voting available to the public through June and have about ten more days to cover. One member has completed her three days and another felt it was important for us to do this. Leppanen researched having a County election official keep our office open, it would cost \$1,600+ when travel time is included. Sayers will check with the County about options and it will be on our next agenda. There was a pause from 9:51 to 9:56.

Sayers motioned to adjourn the meeting at 10:27 a.m., Murray seconded and Leppanen, Hook, Sosa, Sayers and Murray voted in favor.
Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email linda@townofbluff.org