

Bluff Town Council Regular Meeting Minutes

May 17, 2022

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:00 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray; Jim Sayers excused absence

Approval of Bluff Town Council Regular Meeting Minutes of May 3, 2022

Murray motioned to approve the minutes, Hook seconded and Leppanen, Hook, Murray and Sosa voted in favor

Approval of Bluff Town Council Regular Meeting Minutes of May 10, 2022

Murray motioned to approve the minutes, Hook seconded and Leppanen, Hook, Murray and Sosa voted in favor

Approval of Bluff Town Council Public Hearing on Budgets Minutes from May 12, 2022

Hook motioned to approve the minutes, Leppanen seconded and Leppanen, Hook, and Sosa voted in favor, Murray abstained

Public Comment: None

Unfinished Business

1. Request by Comb Ridge Eat and Drink for Local Consent for a Change in the Alcohol License (Leppanen/Russ Wheeler)

Russ Wheeler has requested a change of location alcohol license. Leppanen spoke to Stephanie Hanson at the Division of Alcoholic Beverages to confirm the process is being done correctly and will not void either current license. The consent must be submitted by June 10th to be on the agenda for the Divisions' June 20th meeting. Murray motioned to approve, Sosa seconded and Leppanen, Hook, Murray and Sosa voted in favor. Leppanen will continue to follow the process.

2. Update on CCC Design Review Team (Murray)

Murray explained the team did not meet today, the next meeting will be June 7th or 14th. At the last meeting taking care of the weeds was discussed and Leppanen will meet with the Design Team at their next meeting.

3. Update on GETS Cards (Hook)

The emergency override cards were delivered. Hook and Leppanen explained practicing the process and having a mock drill with Fire and EMT's would be helpful.

Hook explained there is an app where important numbers and contacts could be stored. Leppanen suggested adding it to a work session in June.

4. Update on Status of Fuels Reduction Grant through Utah Division of Forestry, Fire, and State Lands (Leppanen)

Leppanen thanked Jackie Warren and Jim Hook for working with Duncan Furchise to secure funding for tamarisk removal at the river. Fuchise will work on the plan and this should happen next winter.

5. Update on Dr. John Barentine and the Lighting Ordinance (Leppanen)

Barentine send his contract for the review of our lighting ordinance, not to exceed \$2,200, and he has already started work on it. Leppanen expects a quick turnaround.

New Business

6. Review and Approval of Employment Contract with Town Manager (Leppanen); Update on Audio Visual Technician Status (Sosa)

Sosa has received most of Krieg Benally's information. Richards is working with Hook on his employment policy. Chris McAnany sent a draft employment contract for Richards to Leppanen, who made one modification. He has not yet sent it back. Richards has started work and she suggested that she become a notary. The Council agreed it was a good idea. She is very happy to be on board.

7. Request for Review of Road Access to Property in Cottonwood Addition by Scott Wood and Mary Grande (Leppanen)

Wood is seeking to find out if roads south of 191 next to Jackie Warren's property are town roads and could receive improvement. Michael Haviken met with Wood and this may go to a work session to look at options.

8. Request for Pass Through Grant to the Food Pantry from Ginny Burns (Leppanen)

Burns met with Dr. Sunada and Rebecca Benally who offered her a \$10,000 pass-through grant. The process is the funds would go to the Council and Burns would ask for funds as she needed them. Leppanen was concerned about the lack of tracking, receipts and the effect on an audit. She reached out to Dr. Sunada and Benally for more information. Sosa said this would set a precedent so we need to proceed carefully. Hook suggested checking with our accountant.

9. Review of Bureau of Land Management Letter for Colorado Outward Bound (All)

Leppanen sent this to Council members. It is about hiking in the Bears Ears and there is a 30-day public comment period. Leppanen will send it to Britt Hornsby for his consideration.

10. Report on San Juan County Tourism Tax Advisory Board Meeting on May 11, 2022 (Sosa)

The Tourism Tax Board is the marketing part of economic development and is funded with transient room taxes. We are continuing last year's campaign of Love, Mother Nature. There are four different messages on Face Book, the one getting the most feedback is about Dark Skies. The County is already getting tourists from abroad. The group is looking at biking from Monument Valley to Spanish Valley, low income housing, camping sites, and more information for travelers. Rick Reeb and Jen Davila are also on the board.

11. Report on Virtual Meeting with Canyon Country Discovery on May 12, 2022 (Hook/Leppanen) and Discussion of Possible Projects (All)

This virtual meeting with David Bastion was about collaboration and brainstorming possible projects for another AmeriCorps group. Friends of Cedar Mesa is also interested. The next meeting will include Father Hubbard and Reagan Wytalucy. Turning the bar well property into a park and burning more cane were two ideas. Some funding will be required.

12. Report on Meeting with Owner of Cadillac Ranch RV Park Regarding Storm Water Drainage (Leppanen)

Kerri Harris reached out to Leppanen to talk about drainage beside her property, under 191, and down to the river. Leppanen observed the culvert is full of blow sand. She checked with Jackie Warren to see if it was part of the BSA Stormwater Project. It may not have been part of the project. More information is needed including what is UDOT's obligation and what, if any, is the Town's responsibility. Leppanen asked Steve Helgerson for a quote and will look into the various issues.

13. Report on Bluff Water Works Meeting on May 11, 2022 and San Juan County Commission Meeting on May 17, 2022 (Leppanen)

Leppanen reported that systems are doing well and they are planning to put in water meters at Copper Cliffs at one time to limit disruption instead of as needed. They are interested in Sunrise's proposal to the Town. Leppanen received a letter with a variety of water questions and she suggested Water Board meetings are the ideal place for water questions. Bluff Water Works meets every second Wednesday at 7:00 p.m. at the Library. Leppanen will listen to the Commission meeting.

14. Financial Report (Sosa)

Murray checked the April bank reconciliation and the April financial report went out the first part of May. Sosa sent the list of current bills. Murray motioned to approve the bills, Hook seconded and Leppanen, Sosa, Hook, and Murray voted in favor.

P&Z Stipends - \$150.00

Carol Shook - \$184.70

Denny Bellison - \$83.11

Patricia Bellison - \$42.71

Jim Sayers - \$585.85 travel reimbursement CDBG SLC

Helgerson - \$50.00

Rocky Mtn. Power - \$362.18

Bankcard - \$410.24

XMission - \$15.00

Office Depot - \$110.69

Comb Ridge Eat and Drink - \$140.00 Beck/Martini Irrigation Project

The Flower Place - \$64.05

Brand Central - \$22.50 Dark Skies poster

USP - \$58.00

ULCT - \$500.00 membership fee

DS Accounting - \$750.00

Yestermorrow - \$975.49 gardening shed

Emery - \$99.95

NetForce - \$150.00

Rocky Mtn. Power - \$333.12
BWW - \$60.00
Frontier - \$115.71
ULGT- \$492.00 - Workman's Comp insurance
San Juan Record – \$90.30

School - BWW – \$35.00
Rocky Mtn. Power - \$197.60

15. Other

The County Weed people will be in Bluff Friday the 20th, the flyer is at the post office. Fire risk is high because of winds and drought conditions, Leppanen encouraged everyone to be very careful.

The UDOT regional roads meeting is in Moab next week.

The P&Z meeting is tomorrow at 6:00.

A UDOT stop sign was sheared off at 191 and 7th west. Steve Helgerson put it back up and is coordinating with UDOT.

Murray motioned to adjourn the meeting at 6:56 p.m., Hook seconded and Leppanen, Hook, Sosa, and Murray voted in favor.

Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email linda@townofbluff.org