

Bluff Town Council Regular Meeting Minutes

July 19, 2022

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center.

Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org, on Town Council tab, and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:03 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray, Jim Sayers
Town Manager Erin Nelson

Approval of Bluff Town Council Regular Meeting Minutes on July 12, 2022

Sayers motioned to approve, Murray seconded and Leppanen, Hook, Sosa, Sayers and Murray voted in favor

Approval of Bluff Town Council Work Session Minutes on July 13, 2022

Murray motioned to approve, Sayers seconded and Leppanen, Hook, Sosa, Sayers and Murray voted in favor

Approval of Bluff Town Council and Bluff Planning and Zoning Commission Joint Work Session on July 13, 2022

Moved to the next agenda

Public Comment:

Jim Hook asked about a 500 ft. strip of graded and graveled road at West 6th South, whether it is a road or alley, can it be improved and is access allowed. He felt the council had been letting it go unanswered too long.

6:11 p.m. Executive Session to Discuss Imminent Threat of Litigation Sayers motioned to leave the regular meeting and go into executive session, Murray seconded and Leppanen, Hook, Sosa, Sayers and Murray voted in favor.

6:53 p.m. The Council left executive session and resumed the regular meeting.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray, Jim Sayers
Town Manager Erin Nelson

Unfinished Business

2. (Moved) Drainage History of Southeast Bluff (Jim Hook)

Hook sent a map of drainage to the mayor who forwarded it to the Council members. He explained historically cliff drainage ran to streets, flood plain then the river. Landowners have made some changes that caused shifts in the flow.

1. Discussion and Vote on Cadillac Ranch RV Park's Request for Financial Assistance with Flood Water Drainage (All); Discussion and Vote on Culvert Clean-out in General (All)

This request was discussed at the July 13, 2022 Work Session. Council members did several walk throughs of the area. New estimates were for \$16,000 and \$18,000 to clean the culvert. Council members were concerned about tax payer funds being used on private property. The Council contacted UDOT requesting they clean out their portion. The BSA did storm water mitigation north of this area that has helped slow down and retain storm water. Homeowners that needed culverts had to get their own since it was private property. Murray motioned not to provide Cadillac Ranch with assistance because it was public funds and private property, Hook seconded and Leppanen, Murray, Sayers, Hook and Sosa in favor. Leppanen asked Steve Helgerson to inspect culverts that the Town is responsible for and list the top five needs. Murray motioned to hire Helgerson to clean them out, Sayers seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor. Leppanen noted we need to look at the locations on the list to be sure they are town property.

3. Update on Addressing System for Bluff; Discussion of a Plan and Review of Conversation Between Mary Gillam, the State and the Mayor (Leppanen)

Leppanen had talked to the State in March about addressing issues. Mary Gilliam met with the State and Leppanen and felt they will be able to implement an addressing system. Nelson has been researching the issue with the State, County and Blanding City Council. Leppanen, Gillam, Nelson and Sosa will meet.

4. Update on Utah Department of Transportation's Main Street Visioning; Driver Feedback Signs; Speed Limit Study; Idea for Stakeholder Meeting on Speed Limits (Leppanen); Active Transportation Plan (Hook/Leppanen)

Leppanen explained an email from Jared Beard about the feedback sign taking a couple more months. A new UDOT speed limit research study about how to establish speed limits could be helpful to the town. Leppanen felt a community push could help and suggested a proactive plan of meeting with community stakeholders including FCM, the Fort, and BOB and having a community petition. The Fort has volunteered to help and Leppanen will reach out to others for an August meeting and asked for community ideas. Hook spoke of the federal safety grant composed of a planning grant and an implementation grant. Hook and Sayers felt it was worthwhile to pursue the planning grant, that could be for \$250,000 or more. The deadline is September 15th. This will be voted on at the August 2nd meeting. Murray pointed out there is a 20% match. The Citizens Institute of Rural Design is interested in being involved.

5. Update on Design Review Committee; Grant Possibilities; Banking Resolution; Fire Suppression; Septic Inspection at CCC/Renewal of Ownership (Sayers/Murray/Leppanen)

Sayers reported he met with Heather Atene and Nelson, and the resolution has not come from Chris McAnany yet. He noted Utah Dine Bikeyah meets quarterly and that could cause a great deal of time to pass by the time both entities vote on the resolution. Sayers is planning to pursue a partial CIB grant in October for the fire suppression system. There may be a small grant available for a Bluff

literature repository. Atene is interested in traditional gardening on the property. Murray and James are working on problems with the swamp cooler at Atene's office.

6. Update on Community Development Block Grant Status (Leppanen)

Leppanen reported there is no change in status and expressed gratitude for having Nelson work on the grant with her. She has been putting in a great deal of work.

20.(Moved) Financial Report (Sosa)

Murray did the June reconciliation, the July Financial Report when to Council members yesterday.

P&Z Stipends - \$150.00

Carol Shook - \$184.70

Denny Bellison – \$20.77

Patricia Bellison - \$34.17

Krieg Benally - \$218.75

Erin Nelson -\$1900.35

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Helgersen - \$50.00

Jim Hook - \$169.89 Reimbursement for airport facility overlay sign and 2 wind socks

Rocky Mtn. Power – \$605.03

Bankcard – \$348.79

 XMission - \$15.00

 Google Suites – \$70.45

 Amazon - \$263.34 Bike rack

DS Accounting - \$750.00

Emery - \$99.95

BWW - \$308.47

Frontier - \$118.83

Dufford Waldeck - \$930.00

School Project

BWW – \$35.00

Rocky Mtn. Power - \$232.41

James Van Reenen - \$193.93

Sayers motioned to approve the bills, Murray seconded and Leppanen, Sayers, Murray, Hook and Sosa voted in favor.

Sayers motioned to move the remainder, #7 to # 19, to a meeting on July 26, Hook seconded and Leppanen, Sayers, Sosa, and Hook voted in favor, Murray opposed.

Sayers motioned to adjourn at 7:41 p.m., Murray seconded and Leppanen, Hook, Sosa, Murray, and Sayers voted in favor.

7. Discussion of Use of Class C Funds for Matching Grant from San Juan Transportation Board (Hook/Leppanen/Haviken)

8. Discussion and Vote on Policy for Reporting of Incidents or Injuries on Bluff Town Property (As Presented by Nelson/All)

9. Discussion of International Dark Sky Application Committee (All); Discussion of Current Exterior Lighting Ordinance and Public Hearing (Leppanen)

- 10. Update on Discussion with Father Joe and His Plan for AmeriCorps Application (Leppanen): Does the Town Fit into This? (All)**
- 11. Permanent vs Temporary Signs for Remainder of Season (All)**
- 12. Zoning Ordinance Posting Update (Nelson)**
- 13. Airport Report (Jim Hook)**

New Business

- 14. Report on San Juan County Commission Meeting 7/19 (Nelson)**
- 15. Report on San Juan County P&Z 7/14 Public Hearing (Nelson)**
- 16. Discussion of San Juan County's Response Capabilities Analysis (Leppanen)**
- 17. Discussion and Vote on Work Related Reimbursement Policy as Presented in the Work Session on July 13, 2022; Discussion of Application of the Policy to "Volunteers" on Boards (All)**
- 18. Discussion of a Work Session to Discuss Strategic Long and Short-Term Planning; Utah Department of Transportation Grant; Any Changes to Exterior Lighting Ordinance; and TBD (All)**
- 19. Reminder of Utah League of Cities and Towns Annual Conference in October 2022 and Request for Attendance (Leppanen/Sosa)**

This meeting followed the social distancing guidelines given by state and local authorities. This meeting was held virtually. The public could participate by telephone at 1 904-900-0507 (PIN: 364208783) or through meet.google.com/ytf-sjdx-csv. To view the livestream, or watch past recordings, please visit our YouTube channel: <https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>
For requests to receive emails/meeting invitations email linda@townofbluff.org