

Bluff Town Council Regular Meeting Minutes

June 21, 2022

Bluff Community Center at 6:00 p.m.

190 N 3<sup>rd</sup> East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:04 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray, Jim Sayers  
Town Manager Erin Richards, excused absence

Approval of Bluff Town Council Regular Meeting Minutes of June 14, 2022

Sayers motioned to approve the minutes, Hook seconded and Leppanen, Sosa, Sayers and Hook voted in favor. Murray joined the meeting several minutes later.

Public Comment: None.

**Unfinished Business**

**1. Discussion and Vote on Resolution for 2022 Certified Tax Rate (Leppanen)**

Sosa read the certified tax rate, 0.000715, and the revenue, \$32,171. Sayers motioned to accept the certified tax rate, Murray seconded and Leppanen, Hook, Sayers, Murray and Sosa voted in favor.

**2. Update on CCC Design Review Team and Resolution for Banking Choice (Sayers/Murray)**

The meeting had been cancelled and the resolution has not been received from Chris McAnany so this is tabled until the July 12<sup>th</sup> meeting. Murray talked to Dave Conine about working on grants with Holly Rogers.

**3. Update on Canyon Country Discovery's Application for Funding "Giant Cane" Project in Bluff (All)**

Hook and Sayers helped edit the application and it has been submitted. The cane could be mapped, cut and sprayed as part of a river protection project.

**4. Update on Utah Rural Leadership Academy Incubator Project (Leppanen)**

Leppanen explained the second half of this SUU involves picking a project to work on and the project she is developing is working with the EMTs to enhance and develop resources along with support and recruitment.

**5. Update on June 13, 2022 San Juan County Economic Development (Sosa/Richards)**

Sosa reported sales leakage was discussed, the County losses millions of dollars from residents buying things out of the County. The CED staff is looking for ways to increase businesses in the county. The CED is sponsoring another Shark Tank this Fall. This can

be for a new business or an expansion of an existing business. The application should be out now and the winner of the competition will receive \$5,000 in seed money. There were several presentations about the differences between rural and urban business challenges.

## **New Business**

### **6. Discussion of Process of Notifying the Bluff Town Manager of "Incidents" i.e., injuries, on Bluff Town property (Leppanen)**

Leppanen and Richards have been working on procedures, a checklist and an incident form for injuries in classes. The Town insurance agency supplied specific things to follow and look out for. Leppanen will meet with the CC manager and teachers to help them understand their obligations. Incidents must be reported and if the injured person refuses then the teacher needs to fill out the form. If this doesn't happen the class will be cancelled. McAnany will review the documents and comment on waivers.

### **7. Discussion of Joint Meeting Date with Planning & Zoning (Leppanen/Hook)**

This joint meeting will go over Dr. Barentine's recommendations for the Dark Skies Ordinance page by page on July 13<sup>th</sup> at 6:00 p.m. The Council can make recommendations on google docs. Hook reported the Amanda Podmore volunteered to be part of the County Wayfinder's sign committee. Three of the Commissions terms will be up in September. Murray thanked the group for their service.

### **8. Determine a Work Session Date (All)**

July 13<sup>th</sup> at 10:00 a.m. This will cover several property issues.

### **9. Financial Report (Sosa)**

Sosa reported Murray checked the May bank reconciliation and the May financial report went out the first part of June. Our accountant has sent a list of reports, receipts and deposits he would like us to do before June 30<sup>th</sup>. Sosa sent the list of current bills. Murray motioned to approve the bills as presented, Sayers seconded and Leppanen, Sosa, Hook, Sayers and Murray voted in favor.

P&Z Stipends - \$150.00

Carol Shook - \$184.70

Denny Bellison - \$140.26

Patricia Bellison - \$76.88

Kathy Carson - \$195.79

Krieg Benally - \$325.00

Erin Richards - \$2760.09 May to June 1st

Erin Richards - \$1900.35 June 16th

Helgerson - \$50.00

Helgerson - \$90.00 May trimming weeds

Verda Blackgoat - \$165.00 CC refund

James Van Reenen - 29.64 swamp cooler parts

Rocky Mtn. Power - \$

Bankcard - \$184.58

XMission - \$15.00

Google Suites - \$115.48

Ace Hardware - \$54.10

ULCT - \$240.00 books

DS Accounting - \$750.00  
Emery - \$99.95  
Dark Skies Consulting - \$2375.00  
Pelorus - \$400.00  
Rocky Mtn. Power - \$439.82  
BWW - \$35.00  
BWW corrected May bill - \$138.59  
Frontier - \$115.71  
Dufford Waldeck - \$1124.00

School Project  
BWW – \$35.00  
BWW corrected May bill - \$36.28  
Rocky Mtn. Power - \$228.34

#### **10. Other**

Murray strongly encouraged the public to watch the Jan. 6<sup>th</sup> Hearing. Sayers urged checking culverts, especially the Cadillac Ranch culvert. Murray will check to see if UDOT has done their portion. Murray said Steve Helgerson has been inspecting culverts.

Leppanen thanked Wes Shook for refocusing on UDOT's efforts to slow down traffic. The equipment has arrived and UDOT is looking for a power source.

Sayers motioned to adjourn the meeting at 6:46 p.m., Murray seconded and Leppanen, Hook, Sosa, Sayers and Murray voted in favor.  
Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public will be able to connect and participate electronically.

For requests to receive emails/meeting invitations email [linda@townofbluff.org](mailto:linda@townofbluff.org)