

Bluff Town Council Regular Meeting Minutes

August 9, 2022

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org, Town Council tab, and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray, Jim Sayers

Town Manager Erin Nelson

Approval of Bluff Town Council Meeting Minutes of August 2, 2022

Sayers motioned to approve, Murray seconded and Leppanen, Hook, Sosa, Sayers and Murray voted in favor

Approval of Bluff Town Council Work Session Minutes of August 3, 2022

Murray motioned to approve, Sayers seconded and Leppanen, Sayers, Sosa, Murray, and Hook voted in favor

Public Comment: None

Unfinished Business

1. Review and Vote on Draft Letter to Glen Gurney Regarding Removal of a Dismantled Hangar at the Bluff Airport (Leppanen)

Jim Hook, airport manager, suggested a modification in the wording; Murray motioned to approve with the modification, Sayers seconded and Leppanen, Sayers, Sosa, Murray, and Hook voted in favor.

2. Update on CCC Design Review Team and Review and Vote on Joint Utah Dine Bikeyah and Town of Bluff Banking Resolution (All)

Sayers, Nelson, Dave Conine, Damian Bollermann and Heather Atene met today. Sayers reported talk about grants and grant writing and noted there has been no joint grant writing and the two sides have very different views. Nelson suggested the right people may not be at the table. Leppanen would like to see grant writing move forward after 18 months of no joint movement. Also discussed was planting winter vegetables, small solar green houses, and a bike rally. Leppanen noted there has been no consensus on the use and allocation of outside space. She talked to Chris McAnany and he will get a draft banking resolution to the Council later this week.

3. IT Services Update and Report Out and Possible Vote (Nelson)

Nelson sent the Council members a spreadsheet showing the pros and cons of the DTS service out of SLC and NetForce out of Cortez. In order to look at the details more closely this will go to a work session.

4. Update on Town of Bluff Addresses (Nelson)

Nelson has made great progress with the help of the Utah Geospatial Resource Center (UGRC) and use of the Address Point Editor. She presented how a grid overlay is used to assure the correct data entry without the use of software. Leppanen assured others that this will help new homes and a few incorrect addresses. There will be no changes without input from the community at a public meeting. This will enhance the Town's health and safety issues and package delivery.

5. Update on American Relief Plan Reporting and Community Development Block Grant Contract (Leppanen/Nelson)

Leppanen explained we are awaiting the contract that should be here in the next few weeks. Murray motioned to allow Leppanen to sign the contract, Sayers seconded and Leppanen, Sayers, Sosa, Murray, and Hook voted in favor.

6. Update from Planning and Zoning Meeting on August 3, 2022 (Hook/Nelson)

There was discussion about land use clearance for a small property, vacancies in November and a timeline for filling the one or more vacancies.

7. Discussion and Vote on Use of Class C Road Funds to Provide a Match to \$55,000 from the San Juan Transportation Board (All/Haviken)

Sayers motioned to move forward with the plan, Murray seconded and Leppanen, Sayers, Sosa, Murray and Hook voted in favor. Murray said it was a good plan.

8. Discussion of Dates for Strategic Planning (All)

Nelson suggested we hold a session for ideas and brainstorming before getting a planner to optimize their time. There may be a focused work session in September.

9. Update on 2022 Audit by Larson (Sosa/Nelson) and Approval to Sign Engagement Letter (Leppanen)

Sosa explained Larson and our accountant have started the audit. Sayers motioned to give Leppanen approval to sign the engagement letter, Murray seconded and Leppanen, Sayers, Sosa, Murray, and Hook voted in favor.

10. Update on West Park Irrigation and Work Projects

Leppanen, Shook, Nelson and Sosa met with Paul Martini, who put in the system. Nelson documented equipment and procedure which is now located in the West Park binder. Leppanen remarked the park is in good shape.

11. Continued Discussion of Signage Knocked Down

Hook and Thomas Hook repositioned the sign. Leppanen will order four 4x4 posts and explained the height, time constraint and placement requirements.

New Business

12. Report on First Meeting of Stakeholders on Bluff's Speed Limit on August 5, 2022 (Leppanen/Hook)

Leppanen explained this proactive group is gathering data and information with the goal of lowering the speed limits through town. Thomas Hayden is compiling a spreadsheet using a radar gun that includes various locations, types of vehicles, speed exiting town and entering town, and different times during the day. He will also graph data for the Town.

13. Discussion of Need for a Sexual Harassment Policy for the Town of Bluff Council, Planning and Zoning, and Ad Hoc Committees (Leppanen)

Leppanen discussed the need for policies with McAnany including a sexual harassment policy, Town fees, and a general personnel policy for employees. Murray added a road policy.

14. Planning and Zoning Commissioner Vacancy Process (Leppanen/Nelson)

Leppanen explained there are three expiring seats. Discussion included the interview and advertisement process, and how to be reappointed.

15. Discussion and Review of Bluff Town Council Policy for Creation of Committees and Boards (Nelson)

Nelson sent the draft policy to Council members and pointed out modifications including how committees report back to the Council. Murray motioned to approve with the modifications, Sayers seconded and Leppanen, Sayers, Sosa, Murray, and Hook voted in favor.

16. Discussion and Vote on Forming a Committee to Explore Planning Grants and Opportunities, Such as the Active Transportation Plan, Safe Streets, and Reconnecting Communities (All)

Sayers motioned to form the committee, Murray seconded, and Leppanen, Sayers, Sosa, Murray, and Hook voted in favor. Murray would like to meet with the committee to give them the data he has compiled working on the Main Street Project.

17. Request by Council Members for Payment to Attend Utah League of Cities and Towns Annual Conference October 5, 6, and 7, 2022 (Leppanen/Sosa)

Sayers motioned to pay two or three to go, Murray seconded and Leppanen, Sayers, Sosa, Murray, and Hook voted in favor.

18. Other

Sayers motioned to adjourn the meeting at 7:33 p.m., Murray seconded and Leppanen, Hook, Sosa, Sayers and Murray voted in favor.

Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public was able to connect and participate electronically.

To view the livestream, or watch past recordings, please visit our YouTube channel:

<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>

For requests to receive emails/meeting invitations email linda@townofbluff.org