

Bluff Town Council Work Session Minutes
October 11, 2022
Bluff Community Center at 9:00 a.m.
190 N 3rd East P.O. Box 324
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 a.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org, on Town Council tab, and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 9:02 a.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray, Jim Sayers
Town Manager Erin Nelson

1. Discussion of Bluff's Exterior Lighting Ordinance Modifications

The Council discussed three issues. The first involves the fact agricultural zoning has zero for the allowable lumens and zero lumens has no adaptability, for example, if a house was in an agricultural area. Lighting needs to be shielded. Leppanen will check the lumen cap at an RV park or campground. The second issue involves keeping or dropping the business sign curfew an hour after the business is closed. It was noted more people at the public hearing wanted to keep the curfew. The industry standard is lighted entryways. The third issue discussed was enforcement and it was noted our attorney recommended leaving it in. Leppanen will bring these points up to our attorney.

2. Discussion of Forms and Process for Request to Vacate Alleys and Rights-of-Ways

Chris McAnany made a few changes in the form and included a \$250 fee for administrative costs. Murray and Sosa thought it was comprehensive and specific. Sayers thought informing property owners within 300 feet could be shorter and questioned the need to check with utilities. Leppanen noted Bluff Water Works voiced an objection for a pending request because a water line was present and utilities have a standard process for these requests.

3. Discussion of Planning and Zoning's Draft Form for Application for Site Plan Review

The fee level was questioned and it will be confirmed whether this has been sent to McAnany for review.

4. Discussion of Draft Bylaws for the Active Transportation Plan/SafeStreets, Discussion of the Application of Open and Public Meetings Act, aka OPMA, for both DRC and Safe Streets/Active Transportation Committee

The name of the committee is the Active Transportation Committee and it may become Safe Streets when the Active Transportation Plan is completed. The draft bylaws will be sent to the Committee to review. The purpose of the two committees following OPMA is transparency and allowing the public easier access to meetings. After discussion the idea of putting agenda and minutes on the Town website came up and Nelson will create a committee's tab to list all committees and space for agendas and minutes.

Nelson is the contact person for website committee agendas and minutes. Sosa pointed out this will be helpful if we get GRAMA requests. Leppenan noted the confusion when a town business notice was sent out on the social email instead of governmental email and reminded that Sosa sends out information pertaining to governmental business as the Recording Officer. It was pointed out that the Main Street Project is the umbrella for the Active Transportation Plan and other related activities.

5. Other

Leppanen reported she met with the Fort about the possibility of having a Heritage Day Celebration in the place of Founder's Day next year.

Hook reported a crew from Farmington has started doing road work. Road work had been approved earlier in the year.

Murray motioned to adjourn the meeting at 10:30 a.m., Hook seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor.

This meeting is not recorded on our YouTube channel but the audio is on the Utah Public Notice Website.

Linda Sosa, Recording Officer

This meeting followed the social distancing guidelines given by state and local authorities. This meeting was held virtually. The public could participate by telephone at 1 904-900-0507 (PIN: 364208783) or through meet.google.com/ytf-sjdx-csv. To view the livestream, or watch past recordings, please visit our YouTube channel: <https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>**For requests to receive emails/meeting invitations email linda@townofbluff.org**