

Bluff Town Council Regular Meeting Minutes

October 4, 2022

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting will be held electronically.

The meeting started at 6:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray
Erin Nelson, Town Manager

Approval of Bluff Town Council Regular Meeting Minutes of September 20, 2022

Sayers motioned to approve, Murray seconded and Leppanen, Murray, Sayers, Hook and Sosa

Approval of Bluff Town Council Special Meeting Minutes of September 22, 2022

Murray motioned to approve, Hook, seconded and Leppanen, Sosa, Murray and Hook voted in favor, Sayers abstained.

Public Comment: None

Unfinished Business

1. Discussion of Amendments to the Town's Outdoor Lighting Ordinance as Recommended by Dr. John Barentine (All)

Leppanen and Sarah Burak recently spoke with Dr. Barentine about his edits and wording questions. Two issues are whether there should be a lighting curfew for businesses and what the cap on lumens should be. This is moved to a Tuesday, October 13th Work Session at 9:00 a.m. We will work with version three.

2. Update and Vote on Process for Request to Vacate an Alley or Road (Leppanen)

Leppanen will talk with Chris McAnany and this will move to next week's meeting.

3. Update on Pathways Contract (Leppanen)

This is signed and submitted. Leppanen and Sayers are working on the next steps. Possible dates to start will be resent.

4. Update and Recommendation on Net Force v State of Utah (Nelson)

Nelson had sent two spreadsheets to Council members comparing both service providers. The issues for the service providers are maintenance, security and accessible service. She will research costs for service calls. She asked Council members about their use of the government computers.

5. Report on Meeting and Safety Inspection on September 27, 2022 by Mike Stagg of Utah Local Governments Trust (Leppanen/Sayers)

Our insurer is meeting with entities that are insured by ULGT and met with Leppanen and Sayers to walk through the Community Center and CCC (old school). We learned our fire extinguishers need to be checked yearly and Leppanen took them to Cortez to be checked. The Fire Station extinguishers are checked yearly by someone who comes to town and we may be able to join with them. Stagg liked our incident policy and reporting forms. Our adult and pediatric pads need to be changed and Sosa will check with the company. Jen Davila and Sarah Burak joined for the inspection of the CCC playground. Stagg concurred with the school district playground inspector's inspection and conclusion. For it to be acceptable the problems must be fully mitigated. Sayers suggested removing some of the old equipment and working on the issues equipment that could be used. A new surface is needed. The playground committee will find the cost of needed repairs and upgraded surface. Stagg will send a report of his visit.

6. Update on Bears Ears National Monument Resource Management Meetings and Invitation to Participate (Leppanen)

Britt Hornsby represents the Town and has attended the first meeting. The Bluff Town Council is on the active participation list.

7. Update on the Design Review Committee's Work on the CCC and Meeting with United States Department of Agriculture on September 28, 2022 (Sayers/Leppanen)

Sayers reported Utah Dine Bikeyah has not signed the resolution to use Zions Bank for our joint account. Sosa pointed out it the documentation is necessary to set up the joint account. Leppanen has received a small donation that needs to be deposited in the joint account. Leppanen and Sayers met with the USDA director Michelle Williams who felt the fire suppression system met the criteria for need and there is a good possibility for a grant. The NDN grant UDB received could also be used in part. There are still serious language concerns in that grant. Adrienne Cesar contacted Dave Conine about putting up a small structure at the CCC. Sosa pointed out this would need to become a recommendation that comes to both boards.

8. Discussion and Vote on Amendment to Ordinance 6.01.090, An Ordinance Adopting Zoning Provisions et al (Leppanen)

Murray motioned to approve the word change from single family dwelling to residential dwelling, Sosa seconded and Leppanen, Sayers, Sosa and Murray voted in favor, Hook opposed.

9. Active Transportation Plan Update (Hook)

Hook reported the committee has been meeting once a week. Sosa asked if Chris Wiltsie could present about Bike Utah to the Council October 11th. Bike Utah will have a table at the art festival. Leppanen said progress is being made.

New Business

10. Announcement and Discussion on Community Development Block Grant Workshop for 2023 Projects (Leppanen)

In order to qualify to apply for a CDBG grant in 2023 one or more members of the Council must attend the mandatory CDBG workshop in Blanding in early November. Leppanen and Nelson expressed interest in attending.

11. Discussion and Vote on Policy for Rental of the Audio-Visual Equipment Given to the Town by the Bluff Service Area and the Equipment Purchased with CARES Funds for Streaming and YouTube (All)

Leppanen explained a miscommunication about the equipment received from the Bluff Service Area and the equipment purchased with CARES funds and used for broadcasting governmental meetings. The Council agreed that the broadcasting equipment was too technical and expensive for nongovernment use. Sosa suggested upgrading the equipment that is used for CC rental. Nelson will research prices.

12. Discussion of Date for Work Session, Public Hearing on Judy Lyman's Request to Disconnect from the Town of Bluff (All)

The Work Session will be October 13th at 9:00 a.m. December 1st is the date for the public hearing that seems to work for stakeholders.

13. Update on Planning and Zoning Meeting (Hook)

Nelson reported the Lynn Stevens Land Use Clearance was approved, Malia Collins was recommended to fill the commission vacancy, Sarah Burak is on maternity leave and Amanda Podmore is chair.

Sayers motioned to adjourn the meeting at 7:30 p.m., Murray seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor.

Linda Sosa, Recording Officer

This meeting will follow the social distancing guidelines given by state and local authorities. This meeting will be held virtually. The public can participate by telephone at 1 904-900-0507 (PIN: 364208783) or through meet.google.com/ytf-sjdx-csv. To view the livestream, or watch past recordings, please visit our YouTube channel: <https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>

For requests to receive emails/meeting invitations email linda@townofbluff.org