

Bluff Town Council Regular Meeting Minutes

September 20, 2022

Bluff Community Center at 6:00 p.m.

190 N 3<sup>rd</sup> East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website

This meeting will be held electronically.

The meeting started at 6:00 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray  
Erin Nelson, Town Manager

Approval of Bluff Town Council Regular Meeting Minutes from September 13, 2022

Murray motioned to approve minutes, Sayers seconded and Leppanen, Hook, Sosa, Murray and Sayers voted in favor

Approval of Bluff Town Council Strategic Planning with Erin Nelson Meeting Minutes on September 14, 2022

Sayers motioned to approve minutes, Murray seconded and Leppanen, Hook, Sosa, Murray and Sayers voted in favor

Public Comment:

Fire Chief Anthony Lott reported that neighboring entities have dropped fire restrictions and suggested the Council might follow suit to allow requests for burn permits. Leppanen suggested having a short meeting to vote on it since the next meeting is October 4<sup>th</sup>.

## **Unfinished Business**

### **1. Presentation on Speed Analysis by Thomas Hayden (Leppanen)**

Thomas Hayden did an informal, unofficial study with a radar gun to get ball park data that can be used when we go to UDOT to petition for lowering speed. He presented a spreadsheet and did a basic analysis of types of vehicles and speed brackets of 168 cars. 23% of the vehicles drove 10 miles or more over the speed limit. It was agreed this is helpful and the evidence we need. Hook noted there are UDOT speed bumps in front of Recapture Lodge. Leppanen asked anyone with comments or concerns to let her know.

### **2. Update on Plan for Emergency Medical Services Training by Kane County, Scholarships, and Future Ideas (Leppanen)**

Leppanen reported the Fort EMS fundraiser has collected \$4,500+. The Fire Department decided to give their share of the funds to the EMT training that is from September 28<sup>th</sup> to December 21<sup>st</sup>. Kathy Carson and Dawn Dilego will be involved with the virtual training that will be at the Bluff Fire Station. Leppanen will check to see if the

in-person training portions can be in Bluff instead of Blanding. Leppanen suggested the fees are paid three at a time, because three are interested in doing the training, with the Town credit card. Murray motioned that fees are paid three at a time as they come due with the credit card, Hook seconded and Leppanen, Murray, Sayers, Hook and Sosa voted in favor. Costs include training, books, equipment, etc. A little less than \$700.00 each.

### **3. Discussion and Vote on *Pathways* Proposal for Strategic Planning (All)**

The Council discussed Pathways at the September 14<sup>th</sup> session, it is \$32,000 for about six months. Sayers motioned to approve the contract, Murray seconded and Leppanen, Murray, Sayers, Hook and Sosa voted in favor. Leppanen and Sayers will notify Pathways.

### **4. Discussion and Vote on Process and Forms for Application to Vacate an Alley or Right-of-Way (All)**

Moved to October 4<sup>th</sup> to allow comment from our attorney.

### **5. Update and Discussion on Petition and Public Hearing to Disconnect from the Town of Bluff (Leppanen)**

This was set for October 18 but it was determined that did not leave enough time for all the steps needed and suggested by our attorney. November doesn't work for Bruce Baird, who is talking with his client about a later date, possibility late December or early January.

### **6. Discussion and Vote on Amendment to Amended Zoning Ordinance, #2022 - 3 - 5, 6.01.090 (Commercial C-1 (A) District)**

This was discussed previously during the zoning edits meeting and a public hearing, a term change of single family to residential. Because the change is more inclusive it may not require a public hearing. Leppanen will check with Chris McAnany.

### **7. Update on Status of AmeriCorps Grant with St. Christopher's Mission and USU Extension (Leppanen)**

Leppanen announced the grant has been awarded. The Town will sponsor the group of ten along with St. Christopher's Mission and Reagan Wytsalucy of USU. The majority of the project will be working with Father Joe setting up the little house village at the Mission but the Town will have several days which may include giant cane removal. They are here eight weeks starting November 1<sup>st</sup> and follow the same rules as last year. Leppanen will be in charge of the weekly Lunch and Learns that include topics and speakers. Murray noted it was an outstanding experience last year and motioned to be involved, Sayers seconded and Leppanen, Sosa, Hook, Sayers and Murray voted in favor.

### **8. Summary of Road Committee Meeting Held September 14, 2022 (Haviken)**

The Committee is waiting for more information and will report at the October 4<sup>th</sup> meeting.

## **New Business**

### **9. Discussion Around Policy of "What do we do when a meeting is disrupted via internet, phone connection, or other forces of nature?" (Leppanen)**

It was decided there needs to be a policy for a disruption that effects the person with the recorder and there should be a backup recorder present so the meeting can continue. Sayers motioned to switch to the other recorder and continue the meeting but no votes should be taken, Murray seconded and Leppanen, Murray, Sayers, Hook and Sosa voted in favor.

**10. Discussion of Request for Meeting on September 27, 2022 with Town of Bluff by Mike Stagg of Utah Local Governments Trust (Leppanen)**

Leppanen explained Mike Stagg is visiting all insurers in our area and will meet with Leppanen September 27<sup>th</sup> at 3:30 and will do a walk through of the CC and CCC. He will be checking the CCC playground and the public is welcome to join and ask questions. He would like us to have a safety policy and safety officer. Sayers will join Leppanen with Hook as the backup.

**11. Discussion and Vote on Bluff Community Center as a Voting Destination the week of November 7, 2022 and Misinformation on Utah Voting Website (Leppanen)**

Molly Schmitt noticed the State voting website listed Bluff but did not have dates or hours and the address is wrong. Leppanen contacted Duncan Lyman who is still working on it and will get it on the website.

**12. Update on Local Emergency Planning Committee (LEPC) Meeting Held September 14, 2022 (Leppanen)**

Leppanen reported this meeting discussed a training schedule for the County. Small- and large-scale trainings are planned and any community member can attend. There will be a full-scale drill at Blue Mountain Hospital. Anyone interested can contact Leppanen.

**13. Report on September 19, 2022 County Economic Development Meeting (Sosa)**

Sosa reported Colette Cox, Rural Outreach Manager of the Center of Rural Development which is part of the Governor's Office of Economic Development spoke about the services to rural counties and towns. Rural areas have different challenges than urban. She has many services available to us but two things of note, a rural grant program is being rolled out in October and a low interest loan program in early 2023. There is a \$600,000.00 cap per region and unincorporated areas are included. We will have a Business Expo focusing on our county November 9<sup>th</sup> at USU.

**14. Financial Report (Sosa)**

Sosa reported that Murray reconciled the bank statement, the August finance report went to Council members and the financial report contained maintenance for both parks, especially with two large events coming up.

P&Z Stipends - \$150.00

Carol Shook - \$184.70

Kathy Carson - \$140.38

Patricia Bellson - \$42.71

Krieg Benally - \$337.50

Erin Nelson - \$1812.87

Erin Nelson - \$1812.87

James Van Reenen - \$83.11

Malia Collins - \$96.97

Cynthia Whitehorse/Gabe Begaye - \$765.00 – West Park

Cynthia Whitehorse – \$850 CC park

Ginny Burns/Pass through grant - \$2500.00

Blue Mtn. Exterminating - \$200.00

Helgersen - \$50.00

Rocky Mtn. Power – \$550.38 Senior Center is high

Bankcard – \$856.26

XMission - \$15.00

Google Suites – \$70.44

Amazon - \$85.94 harddrive  
San Juan Building Supply - \$261.11 Stop sign posts  
Redd's True Value -\$69.37 paint  
Office Depot - \$354.40 ink, paper  
Pelorus - \$400.00  
DS Accounting - \$1750.00  
San Juan Record - \$39.20  
Emery - \$99.95  
Frontier - \$121.49  
Dufford Waldeck - \$450.00  
CivicPlus (Municode) - \$3086.64  
Sunrise - \$870.00  
Malia Collins - \$193.22 Reimburse linseed oil

School Project  
BWW - \$35.00  
Rocky Mtn. Power - \$254.05  
Dufford Waldeck - \$300.00 joint banking resolution

Checks not listed on August Financials (early month)  
Cynthia Whitehorse/Gabe Begaye - \$200.00  
Cynthia Whitehorse/Gabe Begaye - \$315.00  
Brant Murray - \$166.47 reimbursement bike rack supplies  
Action Air - \$180.00

Murray motioned to approve the checks, Sayers seconded and Leppanen, Sosa, Hook, Sayers and Murray voted in favor.

#### **15. Other**

Leppanen explained FCM is renting the CC this weekend and rented the AV equipment. There was a miscommunication because we now have two different sets of equipment, the cart and microphones and the equipment used for Town meetings. The CC has always rented the cart in the past and FCM thought they were renting the Town and hiring Krieg Benally privately to run the AV. The Council agreed by consensus to allow use of the Town equipment if needed for this event and Leppanen will reach out to Chris Giangreco.

Sayers motioned to adjourn the meeting at 7:18 p.m., Murray seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor.  
Linda Sosa, Recording Officer

This meeting will follow the social distancing guidelines given by state and local authorities. This meeting will be held virtually. The public can participate by telephone at 1 904-900-0507 (PIN: 364208783) or through [meet.google.com/ytf-sjdx-csv](https://meet.google.com/ytf-sjdx-csv). To view the livestream, or watch past recordings, please visit our YouTube channel: <https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>

**For requests to receive emails/meeting invitations email [linda@townofbluff.org](mailto:linda@townofbluff.org)**