

# **Bluff Community Center Kitchen Rental Contract**

## **Reservations**

In order to reserve the Bluff Community Center (BCC) kitchen, renters must sign a rental contract, pay all fees in full by cash, money order, certified check, or personal check, and provide proof of liability insurance, if requested. All checks must be made out to the *Town of Bluff*.

## **Rates and Services**

**Kitchen Rental full day (7am-10pm): \$100.**

**Kitchen Rental partial day (5 hours or less): \$60.**

**Cleaning fee is \$40 for both full and partial day.**

**Community Center classes/activities: No fee if the class or activity is advertised and open to the general public.**

## **Kitchen Use**

All kitchen renters and staff must adhere to Utah Food Handling Safety Rules and Regulation Vendors intending to sell food commercially through the kitchen must have a current Food Handler Permit and/or Food Manager Permit if staff is employed. A post event kitchen cleaning checklist must also be completed and returned to the Town of Bluff designated representative.

## **Check-out**

Renters are expected to remove all food items brought in by the renters and remove and place all trash in the Town of Bluff dumpster. The keys are to be returned to the Town of Bluff's designated representative. It is expected that all renters will be responsible for the appropriate care of the kitchen.

## **Liability**

Each renter is required to use the building responsibly and must adhere to federal and state laws, including, but not limited to, fire, safety and health codes. Renters agree to indemnify and to assume full liability for loss, theft and/or property damage or personal injury, and agree to pay for any and all damages to the building, furnishings, fixtures or equipment, whether caused by the renter or any person attending the event. The Town of Bluff is not responsible for any equipment brought onto the property by the renter. Renters dismiss the Town of Bluff from any and all liability attached to the event for which they are renting the Bluff Community Center Building, kitchen, grills, and/or pavilion and therefore agree to take no legal action against the Town of Bluff, town council members, officers, agents or officials of the Community of Bluff.

**Policies for Kitchen Use**

All Utah Food Safety Guidelines must be carefully observed while using the BCC Kitchen. The kitchen post-event list must be completed immediately after the kitchen's use. A Utah Food Handler's or Food Manager's permit is required to sell food from the BCC Kitchen and a copy of it must be submitted with the request to reserve the BCC Kitchen.

**BLUFF COMMUNITY CENTER (BCC) KITCHEN RENTAL AGREEMENT FOR PUBLIC AND PRIVATE EVENTS**

I/we \_\_\_\_\_ (print name) agree to abide by the terms of the Bluff Community Center Rental Contract for use of Bluff Community Center Kitchen.

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (C) \_\_\_\_\_

Email: \_\_\_\_\_

Date & Time of Use: \_\_\_\_\_

Rental Fees: \_\_\_\_\_ Cleaning Fees: \_\_\_\_\_

Proof of Liability Insurance, if Needed: \_\_\_\_\_

Proof of Utah Food Handler or Manger's Permit: \_\_\_\_\_

Renter's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

BCC Representative's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please make checks payable to the Town of Bluff and mail with the completed rental contract to:  
**Bluff Town Council (BCC), PO Box 324, Bluff, UT 84512.**

Email: [bluffcommunitycenter@gmail.com](mailto:bluffcommunitycenter@gmail.com)

Call (435)-672-9990 to speak with Malia Collins, BCC/Parks Manager.