

## Bluff Town Council Regular Meeting Minutes

November 15, 2022

Bluff Community Center at 6:00 p.m.

190 N 3<sup>rd</sup> East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org, on Town Council tab, and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:02 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray, Jim Sayers  
Erin Nelson, Town Manager

Approval of Bluff Town Council Regular Meeting Minutes of November 8, 2022

Sayers motioned to approve the minutes, Murray seconded and Leppanen, Hook, Sosa Sayers and Murray voted in favor

Approval of Minutes from Joint Work Session with Bluff Town Council and Bluff Water Works on November 9, 2022

Sayers motioned to approve the minutes, Sosa seconded and Leppanen, Sosa and Sayers voted in favor, Murray and Hook abstained

Public Comment: None

### **Unfinished Business**

#### **1. Report on Bluff Water Works Regular Meeting on November 9, 2022 and the Joint Work Session Between Bluff Water Works and the Town of Bluff (All)**

Sosa reported the status of the water system is good and the BWW will have their budget meeting December 7<sup>th</sup> at 7:00 p.m. at the Library. The Work Session started at 7:30 p.m., present were Leppanen, Hook, Sosa, Sayers, Nelson, Marx Powell, Steve Simpson, Brandt Hart and Jen Davila. The purpose of the meeting was to join together to keep our water rights safe. Both entities saw the importance of the water board coming under the infrastructure of the town in the future. Leppanen noted the Interlocal agreement that was worked on before incorporation proposed that BWW be given the water rights and they be returned to the town along with the infrastructure if the town incorporated. Nelson felt the meeting was collaborative and a "planning to plan".

#### **2. Update on Strategic Planning with Pathways and Discussion of Town Hall for Strategic Planning (All) Strategic Planning Town Hall November 14, 2022 at 6:00 p.m.**

Sayers noted a great deal was accomplished at this meeting. There were 40+ attendees in-person and online. Nelson encouraged the community to do the survey online or using a paper copy. People who have already taken the survey but would like to add more after the meeting can do so with a paper copy that contains the three sections for comment or online. Paper copies are at the office and Recapture Lodge. The deadline is November 30<sup>th</sup> and then phone interviews will start with a core group with a wide range of people with diverse points of view.

#### **3. Update on the AmeriCorps Gold 5 Team's Work in the Community (Leppanen)**

Leppanen remarked that this is a really hard working, engaging group. They have started working on the first tiny house. They have also cleaned the Bar Well property, worked on some of the Mission buildings, the community garden and cleaned town owned culverts. Murray has been working with them and today they cleaned ten cattle guards. Tomorrow's Lunch and Learn will include native flute playing by Aldean Ketchum. Hook is working with the group and the Department of Natural Resources November 21, 22, and 23 to clear Giant Cane. Community members can contact Hook to be on the list of properties. Owners must sign a waiver so they can come on to property. The next Lunch and Learn is Monday and will be about the environment. To picnic tables from Russ Wheeler will be placed on the Bar Well property.

**4. Update on Lease with Glenn Gurney, Compliance, and Abandoned Hangar (Leppanen)**

Leppanen sent an email to Craig Halls giving Gurney two weeks to show proof of payment of lease or insurance over the last two and a half years. He has had over a year to show documentation. We will then move forward to remove the abandoned hanger. Leppanen will check with Chris McAnany.

**5. Update on Bluff Airport and Potential Maintenance (Jim Hook)**

Moved to December 6<sup>th</sup>.

**New Business**

**6. Report on Meeting with Elaine Gizler of San Juan County Economic Development Office, Molly Schmidt, Joe Hubbard Regarding Housing Feasibility Study (Leppanen)**

Leppanen reported the Mack McDonald is looking at doing a County-wide housing feasibility study. Sayers reported the tiny house project at the Mission needs about \$200,000 to be completed and he is looking at a rural economic development grant from the Governor's Office. The Mission project is not a County or Town project and needs funding quickly. These houses are for unsheltered and seasonal workers.

**7. Report on San Juan County Commission Meeting on Tuesday, November 15, 2022 (Leppanen/Nelson)**

The date of the meeting was changed.

**8. Report on San Juan County Economic Development Basecamp Conference on November 9, 2022 (Sosa)**

Sosa reported four people from Bluff attended this business expo and felt it was well worth it. The focus was rural opportunities and resources. The Economic Development Board was awarded a \$200,000 grant again and will have a grant program for local businesses to apply to in 2023.

**9. Financial Report (Sosa)**

Sosa reported Murray approved the October bank reconciliation and she is working on opening the PTIF account. Leppanen okayed a third disbursement for the Food Pantry pass through grant. Murray motioned to make the third Food Pantry disbursement, Sayers seconded and Leppanen, Sosa, Murray, Hook, and Sayers voted in favor. Murray motioned to approve the November checks, Sayers seconded and Leppanen, Sosa Murray, Sayers and Hook voted in favor.

P&Z Stipends - \$150.00  
Carol Shook - \$184.70  
Krieg Benally - \$137.50  
Erin Nelson - \$1812.87  
Erin Nelson - \$1812.87  
Erin Nelson - \$199.81 Travel reimbursement  
Malia Collins - \$193.93  
Kathy Carson - \$236.42  
Ginny Burns/Pass through grant 2<sup>nd</sup> Disbursement - \$2500.00  
Helgerson - \$50.00  
Helgerson - \$125.00 Food Pantry Dumpster  
Rocky Mtn. Power –  
Bankcard – \$1821.08  
XMission - \$15.00  
Google Suites – \$70.45  
Office Depot 220.32  
Clark's Market - \$93.37 AmeriCorps  
Subway - \$130.57 AmeriCorps  
UT State Park - \$20.00 AmeriCorps  
SLC Plaza – 402.93 ULCT  
Kneaders - \$22.00 ULCT  
Utah Tax - \$680.10 Employees  
Walmart - \$81.34 ink  
Brand Central - \$85.00 print maps  
DS Accounting - \$1750.00  
San Juan Record - \$16.80  
Emery - \$99.95  
Frontier - \$126.19  
Rocky Mtn. Power - \$269.78  
Dufford Waldeck - \$1530.00  
NetForce - \$449.00  
DOI/BLM - \$758.60 Airport Lease

School Project  
BWW – \$35.00  
Rocky Mtn. Power – \$222.80  
Diamond Propane – \$1391.38

#### 10. Other

November 21, 22, 23 AmeriCorps Arundo Eradication (giant cane). Sign Up with Luanne Hook.

November 21, 2022 12:00 p.m. to 5:00 p.m. Flu and Covid Drive at Community Center. This will be inside the CC. Masking and social distancing will be in place. Bring your insurance card or Medicare card. Those without insurance can still get free vaccinations.

December 1, 2022 5:00 p.m. Petition to Disconnect Public Hearing. Leppanen and Nelson are working with Chris McAnany to formulate a plan for documentation. Leppanen encouraged attendance and public comment. It will be in person and virtual.

Sayers motioned to adjourn at 7:02 p.m., Murray seconded and Leppanen, Hook, Sayers, Murray and Sosa voted in favor.  
Linda Sosa, Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public was able to connect and participate electronically.

To view the livestream, or watch past recordings, please visit our YouTube channel:

<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>

For requests to receive emails/meeting invitations email [linda@townofbluff.org](mailto:linda@townofbluff.org)