

Bluff Town Council Regular Meeting Minutes

April 18, 2023

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org on Town Council tab and audio, in addition, at the Utah Public Notice Website

This meeting was held electronically.

The meeting started at 6:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray
Erin Nelson, Town Manager

Approval of Bluff Town Regular Meeting Minutes from April 11, 2023

Sayers motioned to approve the minutes with two additions, Murray seconded and Leppanen, Hook, Sosa, Murray and Sayers voted in favor

Approval of Bluff Town Special Meeting Minutes from April 14, 2023

Moved to next agenda

Public Comment:

Murray noted the importance of stopping the recorder at the end of public and closed meetings based on a recent incident in Oklahoma.

Unfinished Business

1. Reminder of April 27th All day Strategic Planning Session and Update (Nelson/Leppanen)

Nelson updated that this is the follow up and the committees will present what they have worked on. This is the same group of invitees as the original session with a few more that have been involved. The public may attend but cannot participate in discussions. A light lunch is provided for invited attendees.

2. Updates on Committees:

a. Cooperative Cultural Center's Design Review Committee Meeting on April 18, 2023 (Sayers) and Update on Asbestos Testing at the Cooperative Cultural Center on April 14, 2023 (Nelson/Leppanen)

Sayers reported today's meeting discussions centered around the asbestos testing. The inspector took many samples and analyzing them will take three weeks. Dave Conine and Damien Bollerman had no objections to possible use of the CCC area at the time of the eclipse in October. UDB has a check for \$100,000 ready to deposit into the joint account. Sosa said the account is open and it can be deposited. Woody Lee can sign the paperwork at Zions Bank to become the second signatory. Leppanen and Nelson joined the one-and-a-half-hour inspection which was very thorough so it would not need to be done again. Because of the age of the building and the disruption of renovation there were quite a few concerns. Nelson was glad that the Council had voted to do the inspection.

b. Report on Bluff Water Works Meeting on April 12, 2023 (Leppanen/Sosa)

Leppanen reported systems and samples are good. Marx Powell and Benny Musselman had concerns along with Leppanen about the change application dating for our water rights. She invited Powell to join her in a call to Mark Stilson, State Water Engineer, on Wednesday to ask questions.

c. Reminder of Development of Committee for the International Dark Sky Application (Leppanen)

Leppanen has received letters of interest from two people and Hook is interested in being on the committee. Leppanen felt five is a good number for the committee and it will be on the agenda to be formed at the next Council meeting. Other interested persons let Leppanen or Nelson know. Sarah Burak is planning a kick-off meeting with Amber Harrison our International Dark Skies representative.

d. Report on the Active Transportation Committee – Agendas/Minutes/Grants (Hook)

Hook explained agendas and minutes are on the Town website. At today's meeting they discussed a budget, plans for matching grants, and UDOT's requirement that the active transportation plan be approved before we are eligible to apply for grants. UDOT has an online training April 24th at 1:30 p.m. They are working with the Livability Committee and will meet with Chris Wiltsie of Bike Utah next week. Leppanen noted the grant match required for cities like Salt Lake City is 50% while Bluff is a 20% match because of its size. She questioned Wiltsie about the match and he explained the match could be another grant, a bond, a percent of in-kind or cash.

3. Report on San Juan County Commission Meeting on April 18, 2023 (Leppanen/Nelson)

Leppanen and Nelson listened to the update of the SITLA land transfer. The three parcels in Bluff are part of many area trade outs and this is the 6th largest land-swap in the US. Grazing right's protection was important. The Bluff River Trail had been granted easements from the BLM but they were never recorded. SITLA has stated they would honor the easements. The presenter at the Commission claimed Bluff had been consulted before the transfer but we have never been consulted. A Memorandum of Understanding has been signed and Representatives Lee and Curtis are presenting it in Congress. Leppanen encouraged interested persons to write letters to Rep. Curtis. She will ask for a map from Mack McDonald.

4. Update on Community Development Block Grant and American Relief Plan Funding for a Remodel of the Bluff Community Center (Leppanen/Nelson)

Leppanen and Nelson received the approval and CDBG signed off on the downsize of the project by using only ARPA funds. The remodel will include the ADA upgrade of the restrooms and water fountain and setting up the Food Pantry. We have about \$57,000 and some insurance money. Nelson noted the procurement procedure did not require sealed bids for projects under \$80,000 so the bids are competitive. Three bids are needed for each section. The two bidders for the previous project will be notified the new information. The requirements for workers are less giving us more flexibility. Insurance will pay for the damaged Senior Center floor.

5. Report on Emergency Management: Sandbags, Sand, and Emergency Management Plan.

Sayers motioned to buy a load of sand and bags, Murray seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor. This is our first line of defense for possible flooding. Leppanen and Nelson will work on where to dump the sand and how to procure it.

6. Status of CDBG Grant and ARPA Funding (Leppanen)

Covered in #4.

New Business

7. Request by Stephanie Moran to Organize a Clean-Up of the Road from Twin Rocks to St. Christopher's Mission (Leppanen)

UDOT provides bags for trash, Leppanen will check with UDOT and the Mission, who does this stretch of road.

8. Discussion and Vote for Malia Collins to Attend ULGT OSHA Training to Become Designated Safety Officer (All)

Sayers motioned that Collins attend and become safety officer, Murray seconded and Leppanen, Hook, Murray, Sayers and Sosa voted in favor. She and Nelson will coordinate. This could give us some consideration on our insurance bill.

9. Report on Community Impact Board Meeting of April 17, 2023.

Leppanen added a backhoe to our list, it could be used for cleaning culverts, cattle guards, etc. Equipment is funded by grants and this would become part of our public works department.

10. Report on Grant Writing Training Session 1 on April 17, 2023 (Sosa)

Sosa reported the County has hired a grant writer and this workshop is for, but not limited to, County directors. Present were directors for Landfill, Library, Transportation, Public Health and others. The presentation covered agencies, how to identify projects and programs, data needed, partnerships, matching grants and other basics. The next session is next Monday.

11. Reminder that Pathway Associates are conducting a Listening Tour as part of the Utah Division of Arts and Museums Strategic Planning at the Bluff Community Center on April 28, 2023 at 11:00 a.m.

Reminder

12. Financial Report (Sosa)

Sayers motioned to pay the bills, Murray seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor.

P&Z Stipends - \$150.00

Krieg Benally - \$306.25

Erin Nelson - \$1820.72

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Malia Collins - \$623.36

Kathy Carson - \$188.30 (March)

James Van Reenen - \$152.38 (March)

Preston Begaye - \$90.00 (March) Roof Repair

Helgerson - \$50.00 Trash

Helgerson - \$ 1040.00 Cattleguard cleanout

Bankcard - \$142.30

XMission - \$15.00

Google Suites - \$70.45

Amazon - \$56.85

Diamond Propane - \$488.68

DS Accounting - \$750.00

ULGT - \$585.00 Workman's Comp.

US Treasury - \$3,636.28 1st Q

Rocky Mtn. Power (March) - \$436.62

Rocky Mtn. Power (April) - \$397.15

Sunrise Engineering - \$3770.00 (March)
Sunrise Engineering - \$870.00
CivicPlus - \$1058.19
ULGT - \$500.00 Membership
Emery - \$99.95
BWW - \$60.00
Deluxe - \$265.50 (March) Reorder checks
NetForce - \$627.00
Frontier - \$147.14 (March)
Rocky Mountain Power - \$397.15
Dufford Waldeck - \$1,537.50

School Project
BWW – \$35.00
Rocky Mtn. Power (March) - \$384.57
Rocky Mtn. Power (April) - \$384.07
Cynthia Whitehorse - \$150.00 Mow grounds

13. Other

The P&Z meeting is tomorrow at 6:00 p.m.
Jim suggested a reminder we may need to take action on the abandoned hanger..

Sayers motioned to close the meeting at 7:06 p.m., Murray seconded and Leppanen, Sayers, Murray, Sosa and Hook voted in favor.
Linda Sosa Recording Officer

This meeting followed the social distancing guidelines given by state and local authorities. This meeting was held virtually. The public could participate by telephone at 1 904-900-0507 (PIN: 364208783) or through meet.google.com/ytf-sjdx-csv. To view the livestream, or watch past recordings, please visit our YouTube channel:

<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw.`>

For requests to receive emails/meeting invitations email linda@townofbluff.org