

Bluff Town Council Work Session Minutes
June 13, 2023
Bluff Community Center at 11:00 a.m.
190 N 3rd East P.O. Box 324
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. at the Bluff Community Center. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org on Town Council tab and audio, in addition, at the Utah Public Notice Website
This meeting was held electronically.

The meeting started at 11:01 a.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Linda Sosa, Brant Murray Jim Sayers
Erin Nelson, Town Manager

1. Discussion of 2023 FY Amended Budget and 2024 FY Tentative Budget; Certified Tax Rate

Nelson explained the only change she had made in the 2023 amended budget is an increase in attorney fees because another bill has come in. The Council was satisfied with the budget. Changes in the 2024 budget included how the decrease in taxes worked, the addition of election fees, and an increase in Community Center maintenance. Hook had a question about what went wrong with the Roads budget and Leppanen explained that more work was done than was expected. She and Nelson will meet with Hook and Michael Haviken. Murray expressed approval that the budget is conservative.

2. Discussion of a Master Fee Schedule for Implementation in 2024 Fiscal Year

Nelson worked with Chris McAnany on the fee schedule. Council members discussed changes in the Land Use Clearance, site review, minor and major subdivision fees and right-of-way vacations in terms of cost and how they related to each other. Nelson will bring questions to McAnany for clarification. Leppanen explained Utah code controls who pays what costs, especially with fees like disconnection fees. Hook asked about airport fees and suggested the honor system. Leppanen explained the airport should be self-supporting and the appraisal for the new BLM lease could cause an increase.

3. Discussion of Removal of Playground Equipment and Demolition of Ceiling in Cooperative Cultural Center

Leppanen suggested adding discussion of the date for removal to today's Design Team meeting. There have several inquiries and offers to do removal for around \$1,500. Nelson noted the requirements of safety and disposal must be met and include removal of the sign for under \$4,000. One bidder for demolition of the ceiling has come forward. An email was just received outlining the process for an extension and Sayers volunteered to respond to it asking for an extension to the end of July or August.

4. Discussion of Changes to Public Comment and Removal of the "social distancing" Sentence

Leppanen reported Amanda Podmore of Planning and Zoning has a script she reads about public comment at the start of meetings. She and Leppanen are working on a way to have

transparency in comments by signing up to make a comment ten minutes prior to the start of meetings and assigning order randomly. Leppanen used the example of the difference between a public hearing vs a regular meeting and noted all comments are to be directed to the Council not the audience. Public hearing comments are not a debate. Leppanen suggested dropping social distancing from the meeting template and Hook suggested highlighting the meeting link. Leppanen and Sosa will work on changes.

5. Discussion of Availability of Council for a Half Day Meeting with Utah Dine Bikeyah

Leppanen suggested a half-day in person meeting to discuss planning and prioritizing. She asked Council members to calendar dates they are not available in July and August. Sayers will talk with UDB at today's meeting.

6. Other

Hook announced today's Active Transportation at 4:00 p.m. Sayers expressed confusion in locating the agendas.

Nelson reminded we need a basic training with P&Z and McAnany about new legislation.

Sayers motioned to adjourn the meeting at 12:10 p.m., Murray seconded and Leppanen, Sosa, Murray, Hook and Sayers voted in favor.

Linda Sosa Recording Officer

This meeting took place electronically in order to follow the social distancing guidelines given by state and local authorities. The public was able to connect and participate electronically.

To view the livestream, or watch past recordings, please visit our YouTube channel:

<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>

For requests to receive emails/meeting invitations email linda@townofbluff.org