

Bluff Town Council Regular Meeting Minutes

August 8, 2023

Bluff Community Center at 6:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website.

To view the livestream, or watch past recordings, please visit our YouTube channel: <https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

This meeting was held electronically and in person

The meeting started at 6:03 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray

Erin Nelson Town Manager

Introduction of Commissioner Jamie Harvey (Leppanen)

Leppanen introduced Commissioner Harvey, who represents the southern part of the County. Harvey appreciated the opportunity to be present and working with all of the County. He is working to understand issues, needs, needed services and working together. Leppanen thanked him for coming to our meeting and looked forward to working with him.

Approval of Bluff Town Council Meeting Minutes of August 1, 2023

Public Comment: None

Unfinished Business

1. Summary of August 1, 2023 Bluff Town Council Meeting Following the Power Outage (Leppanen)

Leppanen explained that eight minutes into this meeting the power in town went out for about 2 ½ hours. Three Council members could get back into the meeting by phone and continued with the agenda which had no voting. The audio recording lasted about eight minutes. Murray motioned to approve the minutes, Sayers seconded and Murray, Sayers and Sosa voted in favor, Leppanen and Hook abstained.

2. Discussion and Vote on the Strategic Plan for the Town of Bluff and Vote on Extending Pathways Contract for Technical Assistance for Nine Months (All)

A section dealing with enforcement was dropped. Murray motioned to approve the plan, Sayers seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor. Murray motioned to extend the pathway contract, Sayers seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor. This is a \$2,000 nine-month contract that will start in November and give additional support and guidance to the first year of the strategic plan.

3. Discussion and Vote on a Master Fee Schedule for the Town of Bluff (All)

This was discussed in the earlier Work Session and Public Hearing with several changes. Sayers motioned to approve, Murray seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor.

4. Discussion of Utah League of Cities and Towns Annual Conference: Who is Going? (Leppanen)

Sayers motioned to pay for Leppanen, Nelson and Sosa to attend the conference, Murray seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor.

5. Discussion and Vote on Termination of NetForce IT Contract (Nelson)

Sayers motioned to terminate the contract, Murray seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor. Their contract expires in November and Nelson is researching alternatives.

6. Update on Planning and Zoning (Hook)

Hook explained a partition request, the RV ordinance and paperwork storage.

7. Update on Cooperative Cultural Center Design Review Team (Sayers) and Removal of Playground Equipment (Nelson/Sosa)

Sayers explained discussion included grants and bids with no action. BARC asked to put up four to five kennels on the property during the annular eclipse to house lost dogs and the DRC felt it is a good idea. The \$50,000 materials only USDA grant looks like it will happen but project bids are needed. Leppanen is working with them and pursuing project bids. Sosa reported that Steve Helgerson completed the playground equipment removal. Leppanen noted he did a good job and the final bill could be a couple of hundred higher because of the use of heavy equipment.

8. Presentation, Discussion and Vote for Community Center Tree Trimming (Collins)

Malia Collins met with Decker Perkins and presented two different quotes and several options for tree removal, trimming and stabilization that will protect the building and pavilion. Murray motioned to accept the second quote, \$1,500, Sayers seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor. This includes removal of debris.

New Business

9. Discussion and Vote on Use of the Town of Bluff's Audio-Visual Equipment and Request for Audio Visual Operator for the Public Forum for Bluff Town Council Candidates (Nelson)

Sayers motioned to grant the request, Murray seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor. Leppanen and Nelson and working with the County and State about primary questions and costs. One candidate has dropped out negating the need for a primary.

10. Discuss cancelling the Bluff Town Council Meeting of Tuesday, August 15th and moving it to Tuesday, August 22nd (All)

Murray motioned to cancel the August 15th Council meeting and move it to August 22nd , Sayers seconded and Leppanen, Sosa, Hook, Murray and Sayers voted in favor. August 15th is the Public Hearing for Disconnection.

11. Financial Report and Status of Audit by Larson & Company (Sosa)

Sosa noted on the July Financial Report several tax and road deposits are rounded, this was done by Dave Sanderson, our accountant, as a placeholder for the purpose of completing the fiscal year. The audit process is going full steam ahead and she and Leppanen are supplying records, procedures and process information.

12. Update on Addresses for the Town of Bluff (Nelson)

Nelson spent a great deal of time in the Fall working closely with the State and County on correct addressing. Some new buildings and self-addressed homes will need to change to the correct addresses for our grid system. She is working with individuals and information is on the Town website. Leppanen noted accurate addresses are important for emergency services, some responders are not familiar with our town.

13. Status of Bids on Bluff Community Center Remodel (Nelson)

No official bids have been received. Information is on the Town website and the bids close August 14th.

14. Public Hearing Reminder - Acton Petition to Disconnect on August 15th at 6:00 p.m. (Leppanen)

This is in person and virtual. A letter has been received from St. Christopher's stating they do not wish to disconnect.

15. Other

Hook informed the Active Transportation document will be available soon.

Leppanen is working with the State to confirm we will not need a primary.

Sayers motioned to adjourn at 7:15 p.m., Murray seconded and Leppanen, Sayers, Sosa, Murray and Hook voted in favor.

Linda Sosa Recording Officer

For requests to receive emails/meeting invitations, email linda@townofbluff.org