

Bluff Town Council Work Session Minutes
August 8, 2023
Bluff Community Center at 10:30 a.m.
190 N 3rd East P.O. Box 324
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website. To view the livestream, or watch past recordings, please visit our YouTube channel: <https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

This meeting was held electronically

The meeting started at 10:31 a.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Linda Sosa, Brant Murray
Erin Nelson Town Manager

1. Discussion of Master Fee Schedule Proposed Resolution Scheduled for Public Hearing on Tuesday, August 8, 2023 at 5:30 p.m.

Council members discussed the proposed fee schedule. There were multiple fees under the land use portion, Leppanen explained it is customary that applicants be charged only the highest fee if multiple fees are applicable. The Lyman Family Farms disconnect cost the Town about \$4,500 for mapping, printing etc. and it was suggested that the disconnect fee should vary based on actual out of pocket costs, lawyer fees are not included. The word Commercial was dropped from short-term rentals. Sosa reported the accounting part of adding credit cards as a payment option for people is set up and she and Murray could work with the bank to set up that piece. Nelson and Jim Hook discussed options to collect airport fees and suggested a system needs to be in place to collect landing and tie-down fees. Sosa suggested six months to have payment systems in place. Murray suggested the honor system or cell phone use, Hook suggested online. Leppanen pointed out that this is part of the strategic plan and people will be able to make comments at tonight's public hearing.

2. Review of Strategic Plan and Implementation of Stage 1; Consideration of Proposal by Pathways for an Extension of the Contract Murray and others liked the plan, Sayers had received an inquiry about whether it is line with other documents and Leppanen said it lines up with the General Plan. A portion encouraged residents

working together to work out differences. Hook felt enforcement should be in place, Sosa disliked the idea of going straight to enforcement. Nelson said the idea of the entry was multiple facets of resolution to address issues and Leppanen noted the words draft guidance in use. She reminded the Council about the vote tonight on the document and the \$2,000 proposal to continue with Pathway for nine months, she suggested starting after the new council members are selected but before the end of the current terms.

3. Discussion of Bluff Water Works and Preliminary Conversation on Merger of Bluff Water Works into the Town of Bluff as a Water Department

Leppanen noted she and Sosa attend BWW meetings and have had conversations with them about the process of transitioning to be under the Town for the past year. Sayers brokered the idea of a steering committee with two Council members and two water board members addressing the process that will include training, maintenance, billing, hierarchy etc. as a starting point. Council members liked the idea and Leppanen noted it is also part of strategic planning.

4. Discussion of Election and Voting; Allocation of Duties

Leppanen updated that Mike Yearous has withdrawn and while a primary is not needed we will have to pay for it if ballots are already printed. She and Nelson are seeking more information from the state. The State changed the election to two days before Thanksgiving and it is mail-in with in-person at the Community Center that day. The Town must canvas and tally the vote. Leppanen asked Council members to check their schedules for that holiday.

5. Discussion of Noxious Weed Resolution #56 and How Do We Turn It into an Ordinance with Enforcement

Hook has worked for several years with the Discovery Center group eradicating Giant Cane and is hopeful they will be again awarded a grant to fund a work group this year. She explained the State mandates eradication or control of noxious weeds and Giant Cane is required to be eradicated. People have signed up in previous years to have the group remove it from their property. Leppanen noted there is a standard process where people are given the information and, if needed, receive a letter and then if they do not comply the Town has the work done and the resident is billed. She suggested Chris McAnany write a standard ordinance for this.

6. Discussion of Resolution to be Presented to San Juan County Commission

Leppanen explained McAnany suggested asking the Commissioners to sign a resolution in support of Bluff keeping its boundaries. Our Commissioner Jamie Harvey is going to be at tonight's meeting and the first step is to explain the issue to him and ask him for his support.

7. Other- None

Sayers motioned to adjourn at 11:42 a.m., Murray seconded and Leppanen, Sayers, Sosa, Murray and Hook voted in favor.

Linda Sosa Recording Officer

For requests to receive emails/meeting invitations, email linda@townofbluff.org