

**TOWN OF BLUFF, UTAH, RESOLUTION NO. 71**

**A RESOLUTION ADOPTING A MASTER FEE SCHEDULE FOR TOWN  
SERVICES AND FUNCTIONS**

The intent and purpose of this resolution is as follows:

- a. The Town of Bluff levies a charge for various Town functions for the purpose of defraying some of the expenses associated with municipal services.
- b. It is important that fees for Town functions are transparent, and that the public has clear notice of these costs.
- c. The Town held a public hearing on August 8, 2023 and received public comment on the proposed fees contained in this Resolution.
- d. The Town finds these fees are reasonable and reflect fair charges for the specific services.

Therefore, the Town of Bluff enacts the following:

Persons having business with the Town shall pay the fees and charges specified below in conjunction with the activity or function identified.

**Business Fees**

- |   |                            |
|---|----------------------------|
| 1. Business License Fee:                | \$25.00 per year           |
| Late Fee (30 days past due):            | \$20.00                    |
| 2. Commercial Short Term Rental Permit: | \$25.00 per year, per unit |
| Late Fee (30 days past due):            | \$20.00                    |
| 3. Special Event Vendor Permit:         | \$50.00 per event          |
| 4. Special Event Permit:                | \$100.00 per event         |
| 5. Sign Permit:                         | \$50.00 per sign           |

**Land Use Fees**

- |  |          |
|--|----------|
| 6. Land Use Clearance (LUC):   | \$200.00 |
| 7. Minor Subdivision:  | \$300.00 |
| 8. Major Subdivision:  | \$500.00 |
| 9. Plat Modification/Right of Way Vacation/<br>Boundary Line Adjustment: | \$200.00 |
| 10. Variance Application:  | \$200.00 |
| 11. Zoning Text Amendment or<br>Zoning Map Amendment:                    | \$200.00 |
| 12. Site Plan Review (Level I):  | \$300.00 |
| Site Plan Review (Level II):   | \$500.00 |
| 13. Excavation Permit (Public right-of-way):                             | \$100.00 |
| 14. Conditional Use Permit:  | \$400.00 |

15. Municipal Annexation/Disconnection:	Varies-actual cost
Costs of Publication:	Varies-actual cost

**Facility Fees**

16. Site Rental, Community Center:	\$200.00/day
Cleaning Fee-One Day	\$75.00
Partial Day Rental (up to 5 hours)	\$125.00
Partial Day Cleaning Fee:	\$40.00
AV Equipment:	\$35.00/day
Fire Mesa Kitchen	\$100.00/day
Fire Mesa Kitchen (up to 5 hours)	\$60.00
Kitchen Cleaning Fee:	\$40.00
Community Center Occasional Use	\$25.00 per meeting

**Public Records**

17. GRAMMA Request:	Free
Research Fee:	\$30 per hour
Copies of Public Documents black/white	\$0.25 per page
Copies, color	\$0.50 per page

**Airport**

18. Bluff Airport Landing Fee:	TBD
Tie Down Fee:	TBD
Hangar Rental:	\$1000 + 4% increase annually
Late Fee (30 days past due):	\$20.00

**General Fees**

19. Returned Check Fee:	\$25.00 per item
20. Credit Card Convenience Fee:	3% per charge
21. Unpaid Account Interest Charge:	8% per annum
22. Notary Fee:	\$10.00/per document
23. Postage:	Varies-actual cost

Approved and enacted by a majority of the Bluff Town Council this 8<sup>th</sup> day of August, 2023. This resolution shall take effect immediately upon passage and continue until modified or repealed.

