

## Bluff Town Council Regular Meeting Minutes

December 12, 2023

Bluff Community Center at 6:00 p.m.

190 N 3<sup>rd</sup> East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website.

To view the livestream, or watch past recordings, please visit our YouTube channel:<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

This meeting was held electronically

The meeting started at 6:00 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers (6:06), Linda Sosa, Brant

Murray (excused)

Erin Nelson Town Manager

Roll Call

Approval of Bluff Town Council Regular Meeting Minutes of December 5, 2023

Hook motioned to approve with one modification, Leppanen seconded and Leppanen, Hook and Sosa voted in favor

Approval of Bluff Town Council Work Session Minutes of December 8, 2023

Hook motioned to approve, Leppanen seconded and Leppanen, Sosa, and Hook voted in favor

Public Comment: None

### Unfinished Business

#### **1. Report on Design Review Committee meeting on Tuesday, December 12, 2023 (Sayers/Leppanen); Update on Joint Bank Account with Utah Dine Bikeyah (Leppanen)**

Leppanen, Sayers, Nelson, Janet Slowman-Chee, Melanie Daniels and Damien Bollermann were on the meeting. Slowman-Chee had questions about the acquisition of the building and financial obligations. Friday the 15<sup>th</sup> at 9:00 a.m. there will be a joint walk through of the CCC and discussion of work the AmeriCorps could do before work on the fire suppression begins, Leppanen and Slowman-Chee met at the bank to become joint signatories on the acquisition and development checking account; they were able to use the conference room to talk for an hour and a half.

#### **2. Report on Bluff Town Council Work Session on Friday, December 8, 2023 (All)**

The purpose of this work session was to acquaint Jen Davila and Britt Hornsby of usual choices that need to be made at the first meeting of the new year, details of grants we are working on, and the Planning and Zoning Commission and Active Transportation Advisory Board.

#### **3. Update on Discussion with Planning and Zoning Regarding Amendments to the Subdivision Ordinance (Leppanen)**

Discussed last week, Leppanen handed off this to Amanda Podmore for Planning and Zoning. They will research and possibly interview two firms that the State has contracted with to do this work, Sunrise Engineering and Hanson Planning.

## **New Business**

### **4. Summary of First Meeting of San Juan County Council of Governments (Leppanen)**

Leppanen explained this was set up by SEUALG/SEUEDD to work with the local governments in our region. They met with the three San Juan mayors and Jamie Harvey and brainstormed what are our needs. Leppanen's ideas were grant funding, law and code enforcement, and support staff. The group will meet again in three months.

### **5. Discussion of Possible Changes to the Fee Schedule for Fire Mesa Kitchen, Cleaning (Leppanen/Sosa); Discussion of Request for Regular Use of Fire Mesa Kitchen and Possible Considerations for Use and Policy (Nelson); Need for Public Health Inspection of Fire Mesa Kitchen (Leppanen)**

Leppanen suggested pushing this off until the first of the year but she will reach out to Mack McDonald about the need for a health inspector for the Kitchen and businesses in town while the current inspector is out on medical leave.

### **6. Review of Bureau of Land Management's Finding of No Adverse Effect for the Archaeological Survey for the Three Mile Unit Wells to Lisbon Gas Plant Right of Way (Leppanen)**

This will be handed off to Hornsby, our representative on at BLM meetings.

### **7. Other**

Nelson noted we are having issues with our website and the audio and minutes are on the Utah public Notice Website.

Sayers motioned to adjourn at 6:18 p.m., Hook seconded and Leppanen, Sosa, Hook, and Sayers voted in favor.

**Linda Sosa, Recording Officer**

For requests to receive emails/meeting invitations, email [linda@townofbluff.org](mailto:linda@townofbluff.org)