

December 8, 2023
Bluff Community Center at 9:00 a.m.
190 N 3rd East P.O. Box 324
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 6:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website.

To view the livestream, or watch past recordings, please visit our YouTube channel:<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

This meeting was held electronically and in person.

The meeting started at 9:17 a.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jim Sayers, Brant Murray, Linda Sosa
Erin Nelson Town Manager Newly elected officials Jen Davila and Britt Hornsby

1. Preliminary Discussions for January 2, 2024 Regular Town Council Meeting: Dates, Times and Length of Meetings; Responsibilities of Mayor Pro Tem; Declaration of Conflicts of Interest; Work with Utah League of Cities and Towns (Upcoming “Elected Officials Essentials; Open and Public Meeting Act), Work with Utah Local Government Trust (training).

Leppanen congratulated Davila and Hornsby. She explained decisions that are made at the first meeting of the new year. Discussion included changing the meeting day and time, two or three meetings a month, Pro Tem and Treasurer. Pro Tem backs up the Mayor as needed and when absent. Murray explained as Treasurer he checked reconciliations, did deposits and checked finances. Leppanen noted our first court hearing over the disconnect is January 8th and the newly elected officials training is December 16th.

2. Discussion of Grants: Environmental Justice Government to Government Grant (EJG2G); United States Department of Agriculture (USDA); Cultural Capital Grant; ARPA Funds and Matching Grant; Rural Communities Opportunity Grant.

Nelson detailed the backgrounds, challenges and deadlines for current grants and those recently applied for but not yet awarded. The Rural is for rural economic development, workspace childcare, a retail gallery, satellite and business incubation space. All except

ARPA are related to the CCC building. She explained we are working with Dine Bikeyah on the CCC. Leppanen is planning to meet their new director, Janet Slowman-Chee, at Zions today and sign cards to become signatories on the joint bank account. Leppanen pointed out while the Design Team meets about three times a month there has been limited to no interaction between Dine Bikeyah and the Council. A walk through of the CCC is scheduled for December 15th to discuss changes that could be made in the building and work the AmeriCorps group can do in January and February. Leppanen noted there is a great deal of work involved in the grants and it might help to hire an assistant for Nelson. In all of these grants we need to use the General Plan and Strategic Plan as guides. Leppanen, Nelson and Sosa talked with our accountant about procedures to follow for grant funding as a federal audit is required for federal grants over \$750,000 in year.

10:19 a.m. pause meeting

10:25 a.m. resume meeting

3. Discussion of Planning and Zoning Commission, Active Transportation Advisory Committee.

Hook explained Planning and Zoning is involved with land clearance, ordinances etc., and is currently looking at signage, RV and enforcement. The Active Transportation Plan has been submitted to UDOT. Both the commission and committee are advisory and make recommendations to the Council.

4. Discussion of Rental for Fire Mesa Kitchen and Cleaning.

Leppanen explained when we are awarded the USDA grant we will need to amend the budget and suggested looking at charges and cleaning fees the kitchen. There has been a request to use it several times a month at a reduced fee. Sosa will look at the financials for the CC and kitchen this year.

5. Retiring Council Members will summarize key points of work since 2018's incorporation (i.e. projects, interests, committee work) and what they are leaving behind.

Sayers felt he has done important work on the DRC, especially directing several meetings a month and following guidelines set out on the joint contract. He has helped with the Active Transportation plan and served as Mayor Pro Tem. Murray also worked

on the DRC and served as Mayor Pro Tem and Treasurer. Leppanen noted he has helped with many things and he offered to help with the new AmeriCorps team, as he has in the past. Both pushed to acquire the old school.

6. Other

Leppanen mentioned assignments for council members supervising the AmeriCorps team, Community Garden work, Giant Cane removal and a gate near the modules. Davila announced the next Community Garden meeting on December 19th.

Sayers motioned to adjourn at 11:09 a.m., Hook seconded and Leppanen, Hook, Sosa, Murray and Sayers voted in favor.

For requests to receive emails/meeting invitations, email linda@townofbluff.org