

Bluff Town Council Regular Meeting **Draft Minutes**

February 20, 2024

Bluff Community Center at 4:00 p.m.

190 N 3<sup>rd</sup> East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 4:00 p.m.

Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website.

To view the livestream, or watch past recordings, please visit our YouTube channel: <https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

This meeting was held in person and virtually

The meeting started at 4:02 p.m.

Roll Call Mayor Ann K. Leppanen excused absence, Luanne Hook, Jennifer Davila, Britt Hornsby, Linda Sosa excused absence

Chaired by Pro Tem Britt Hornsby

Erin Nelson Town Manager

Approval of Bluff Town Council Work Session Minutes of February 12, 2024

Hook motioned to approve the minutes, Davila seconded and Davila, Hornsby and Hook voted in favor

Approval of Bluff Town Council Work Session Minutes of February 13, 2024

Davila motioned to approve the minutes, Hook seconded and Davila, Hornsby and Hook voted in favor

Approval of Bluff Town Council Regular Meeting Minutes of February 13, 2024

Hook motioned to approve the minutes, Davila seconded and Davila, Hornsby and Hook voted in favor

Public Comment: None

### **Unfinished Business**

#### **1. Update on Equal Justice Government to Government Environmental Protection Agency Grant (Nelson) and Presentation to Utah Dine Bikeyah on Friday, February 16, 2024 (Nelson/Leppanen)**

Nelson updated the Council on the Gov EPA grant

- a. Increased the money for the HVAC system
- b. Decreased the money for the insulation
- c. Nelson and Leppanen presented the grant in detail to the UDB board
- d. UDB needs to provide a more detailed description on how they intend to spend the passthrough money in relation to the project

- e. Nelson is in contact with April, the EPA grant supervisor, regularly and is working on getting a possible time extension for the acceptance of the grant, the TOB portion is ready to go, we are waiting on the UDB updates.

**2. Review and Vote on Resolutions Relating to Compliance Provisions for the Equal Justice Government to Government Environmental Protection Agency Grant (All)**

Waiting on council for revisions on the personnel document. No vote was required today

**3. Review of Utah Local Governments Trust and the Town of Bluff Community Center Insurance Payments (Nelson/Leppanen) and Vote to Accept or Contest the Final Determination of the Claim (All)**

Nelson updated the council that the ULGT insurance payment for the water damage was not sufficient; she adjusted the cost to reflect \$19,071.43 to be submitted for insurance reimbursement. Hook motioned to approve to request the new amount for insurance reimbursement Davila seconded and Davila, Hornsby and Hook voted in favor.

**4. Review of Privacy Policy Statement (Leppanen) and Vote to Send to the Office of the State Auditor (All)**

Davila motioned to approve the Privacy Policy Statement created by Mayor Leppanen, Hook seconded and Davila, Hornsby and Hook voted in favor

**5. Report on Bluff Water Works Meeting and Strategic Plan Proposal on February 14, 2024 (Leppanen/Sosa/Davila)**

Davila reported that BWW met on 2/14/24, there was discussion about the proposal presented by Gary Lichtenstein to create a strategic plan for the water board to continue to operate the water system in a more concise manner regardless of who is in charge of the system. The board voted to accept the proposal and move forward with the strategic planning process. They paid the bills and set the next meeting date which will occur on March 13, 2024.

**6. Update on AmeriCorps Team 4 Red 4 (Leppanen)**

Nelson updated the board on the status of AmeriCorps Team 4 Red 4.

- a. The team wrapped up several of the projects they have been working on. It was mostly a clean-up week, the CC walls have had touch up painting and chair cleaning, there was a lot of clean-up needed at the CCC from the prior week's painting and materials removal.
- b. Davila reported that the team had a "Native Foods" day at the garden with Reagan Wytsalucy and Melanie Daniels at the Community Garden. Regan explained the need of community gardens to help preserve traditional native food production and healthy eating in the area where healthy food is not easily available. She also conducted a quick pruning workshop in the orchard at St Christopher's. Melanie introduced some "traditional" Dine food and talked about its history. She educated the crew on Native culture and they participated in creating some dishes to enjoy themselves
- c. The team is set to depart on Thursday to the Mohave Desert. We appreciate the help and hard work they provided.

## **New Business**

### **7. Discussion of Hand Off of Draft Sign Ordinance to Bluff Town Council by the Bluff Planning and Zoning Commissioners and Determination of Date for Chair of P and Z to Present to Bluff Town Council (All)**

Planning and Zoning has handed off the draft of the sign ordinance. It was decided that P and Z will present, hybrid may be needed depending on the Mayor's travel schedule. It was decided that P and Z would present at the next regular council meeting Davila motioned to add Planning and Zoning to present the changes to the sign ordinance in the next regular meeting 3/5/24, Hook seconded the motion and Davila, Hornsby and Hook voted in favor.

### **8. Financial Report and Vote to Approve Bills (Sosa)**

Sosa not present item to present the report.

January

NetForce - \$590.82 Move equipment  
Preston Begaye - \$525.00 Contract labor CCC  
Preston Begaye - \$1200.00 Contract labor CCC  
Jehrad Whitehorse - \$88.00 Contract labor CCC  
Jehrad Whitehorse - \$684.50 Contract labor CCC  
San Juan Record - \$27.90  
Weldon Builders - \$25,076.50  
Brant Murray - \$206.36 Travel Cortez CCC  
Krieg Benally - \$375.00 Dec/Jan

P&Z Stipends - \$150.00  
Malia Collins - \$554.10  
Malia Collins - \$102.50 Reimburse Annual Food Permit License  
Erin Nelson - \$18259.58  
Erin Nelson - \$18259.58  
Patricia Bellson - \$128.14  
Kathy Carson - \$443.28  
James Van Reenen - \$138.52  
Marcia Hadenfeldt - \$80.00 Notary  
Dawn Dilego - \$120.62 EMT supplies  
Helgerson - \$50.00  
Bev Smith - \$42.60 Reimburse AmeriCorps supplies  
NetForce - \$646.25  
Bankcard - \$1,721.66  
    Google Suites - \$84.54  
    X-Mission - \$15.00  
    USPS - \$76.69 Postage  
    City Market - 88.00 AmeriCorps  
    Clarks - \$43.30  
    Slaven's True Value - \$293.70 AmeriCorps  
    Slaven's True Value - \$111.11 AmeriCorps  
    Redd's True Value - \$149.92 AmeriCorps  
    Redd's True Value - \$147.29 AmeriCorps  
    Office Depot - \$619.69  
    Amazon - \$134.42 CC supplies

Clark's Market - \$43.30 AmeriCorps  
Dishmachine - \$18.46 Fire Mesa part  
DS Accounting - \$750.00  
San Juan Record - \$40.60  
Maxwell Asphalt – \$21,771.20 airport  
St. Christopher's -\$3,000.00 AmeriCorps housing Second payment  
Dufford Waldeck - \$7,831.00 Disconnect  
BWW - \$60.00  
New Technology - \$50.00 Pest control  
Diamond Propane - \$682.11  
Emery Telecom - \$249.17  
ABC Fire Safety - \$200.25  
Rocky Mtn. Power - \$564.05  
Civic Plus - \$366.23 – Mini docs subscription

School Project

BWW – \$35.00

Rocky Mountain Power - \$266.97 (Jan)

Rocky Mtn. Power - \$354.12

Redd Mechanical - \$851.00 Furnace

Redd's Hardware – \$23.59 Furnace part

Diamond Propane - \$1,328.04

Hook requested that CCC charges that were in the general funds area be moved to the specific CCC project area. With that request she voted to pay the bills as presented, Davila seconded the motion and Davila, Hornsby and Hook voted in favor.

#### **9. Other**

Hook commented that there is work being done at the K and C gas Station with tank removal.

#### **10. Executive Session to Discuss Imminent or Pending Litigation Pursuant to Utah Code 52-4-204 (All)**

Moved to the next regular meeting.

Hook motioned to adjourn the meeting at 4:23 p.m., Davila seconded the motion and Hornsby, Hook and Davila voted in favor.

Recorded by Jennifer Davila

For requests to receive emails/meeting invitations, email [linda@townofbluff.org](mailto:linda@townofbluff.org)