

Bluff Town Council Work Session Minutes

April 2, 2024

Bluff Community Center at 2:30 p.m.

190 N 3<sup>rd</sup> East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 4:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website.

To view the livestream, or watch past recordings, please visit our YouTube channel:<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

This meeting was held in person and virtually

The meeting started at 2:34 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jennifer Davila, Linda Sosa, Britt Hornsby  
Erin Nelson Town Manager

#### **4. Discuss Fire Mesa Kitchen Rental Policy and Proposal by Community**

Leppanen explained that she, Sosa and Nelson had been involved in the monthly meeting with Community Center Manager Malia Collins immediately before the work session and asked to move #4 to the top of the meeting and continue it. She listed tree trimming, potholes at the Community Center (CC), and signage at the Cooperative Cultural Center as already discussed and were talking about Fire Mesa Kitchen (FMK) Collins summarized how she had combined all of the contracts for the CC and FMK into one contract, added business subscriptions, considered a membership fee and an hourly rate for FMK. She asked the purpose for the kitchen when it was built; use by the community and surrounding areas plus an easy location for parties and get togethers was given. Also discussed were: covering costs, cleaning and fees, how to schedule and a three-month trial run to learn how it works. Discussion will continue in the regular meeting.

##### **1. Discuss the Draft Sign Ordinance**

Planning and Zoning has been working on the draft sign ordinance and has passed it to the Council. The general consensus was good, discussion looked at issues with waving vertical signs, their visibility, not allowing them vs imposing a limit, etc. Leppanen noted the need for a definition for large, municipal construction signs that will be needed to comply with our

federal grant. Enforcement options were discussed and the need for steps and process. Leppanen suggested Council members continue to give ideas, she and Nelson work on some edits, have another work session and send it to our Town Attorney. Then vote on it in April.

## **2. Review and Discuss Policies for Advisory Committees and Soliciting Letters of Support for 3<sup>rd</sup> Parties**

This is moved to a later date.

## **3. Review and Discuss Policy for Check Signing**

Hook brought it to the attention of the Council at a previous meeting that the Treasurer should sign all checks. Leppanen noted there needed to be a deputy treasurer in case the Treasurer is not available and wrote a resolution naming a deputy treasure and a back-up. Hook suggested adding the requirement of two check signers on checks, a resolution that had been previously passed but this is a reminder.

## **5. Other**

None

At 3:44 p.m. Hornsby motioned to close the meeting, Davila seconded and Leppanen, Sosa, Hook, Hornsby and Davila voted in favor.

Linda Sosa Recording Officer

For requests to receive emails/meeting invitations, email [linda@townofbluff.org](mailto:linda@townofbluff.org)