

# TOWN OF BLUFF

## FY 2025 DRAFT TENTATIVE BUDGET

Updated 5.6.2024

### Overview - Balanced Budget

				FY 2025 Budget
<b>TOTAL REVENUE</b>				\$ 574,403
<b>TOTAL EXPENDITURES</b>				\$ 574,403
<b>ROADS REVENUE</b>				\$ 159,193
<b>ROADS EXPENDITURES</b>				\$ 159,193
<b>SPECIAL REV FUND REVENUE</b>				\$ 1,348,517
<b>SPECIAL REV FUND EXPENDITURES</b>				\$ 1,348,517

**Town of Bluff General Fund FY 2025**

<b>REVENUES</b>	<b>2023 Actual</b>	<b>Amended FY24 Budget</b>	<b>FY 2025 Budget</b>
<b>Revenue: Taxes</b>			
3110 Property taxes	33011	34940	35000
3130 Sales taxes	105068	74044	74000
Gravel Tax	0	3956	4000
3132 Highway option tax	9590	6000	6000
3133 Municipal Energy taxes	7423	7500	7500
3134 Transient Room taxes	59415	45000	47250
3135 Resort taxes	135904	112000	114240
3136 Fee-In-Lieu of property taxes	1,528.00	1488	1500
<b>Total Taxes</b>	<b>\$ 351,939</b>	<b>\$ 284,928</b>	<b>\$ 289,490</b>
<b>Licenses and permits</b>			
3206 LUC permits	0	400	1000
3209 Short-Term Rental Annual License Fee	800	1025	1025
3210 Business licenses	0.00	625	650
<b>Total Licenses and permits</b>	<b>800.00</b>	<b>\$ 2,050</b>	<b>\$ 2,675</b>
<b>Intergovernmental revenue</b>			
3353 Building Resilient Inclusive Communities Grant	24088	904	0
3356 Class C road allotment	54377	75801	70000
3361 Repayment/Loan from Roads Fund to General Fund	0	10926	10926
3362 San Juan Transportation Matching Road Grant	37500	14438	0
3364 UDOT Matching Airport Grant 239930	0.00	125640	0
<b>Total Intergovernmental revenue</b>	<b>115,964.50</b>	<b>\$ 227,709</b>	<b>\$ 80,926</b>
<b>Charges for services</b>			
3419 Insurance reimbursement - CC Water Damage	2374	15805	0
3430 Community Center Rental Income	4840	6640	6500
3431 Community Center Kitchen Rental Income	0	300	2500
3432 Airport Hangar Lease	4326	4160	4326
3434 Senior Center Rental Income	8,102.92	8500	8000
<b>Total Charges for services</b>	<b>19,642.77</b>	<b>\$ 35,405</b>	<b>\$ 21,326</b>
<b>Interest</b>			
3610 Interest earnings-general	14044	39124	45000
3611 Interest earnings-roads	95	900	5000
3612 Interest earnings-CCC Acquisition/Development	54.23	225	300
<b>Total Interest</b>	<b>14,192.98</b>	<b>\$ 40,249</b>	<b>\$ 50,300</b>
<b>Miscellaneous revenue</b>			
	<b>2023 Actual</b>	<b>Amended FY24 Budget</b>	<b>FY 2025 Budget</b>
3211 Miscellaneous fees	0	25	0
3681 Fundraiser for EMS with Fort for EMT Training	4784	0	0
3686 ARPA Funds	14498	1450	0
3690 Miscellaneous revenues	0	0	0
3691 Frontier Credit	118.55	0	0
<b>Total Miscellaneous revenue</b>	<b>19,401.00</b>	<b>\$ 1,475</b>	<b>\$ -</b>
<b>Contributions and transfers</b>			
3820 UDB Project Reimbursement	6495	11824	12000
De Minimis Funding from EPA		0	10700
3990 Fund balance appropriated	0.00	14956	26793
3991 Fund Balance Appropriated - Roads		0	70193
Roads Fund Capital Projects Transfer		0	10000
Transfer from Capital Projects		0	0
<b>Total Contributions and transfers</b>	<b>6,495.08</b>	<b>\$ 26,780</b>	<b>\$ 129,686</b>
<b>Total Revenue:</b>	<b>528435</b>	<b>\$ 618,596</b>	<b>\$ 574,403</b>

**Town of Bluff General Fund - FY 2025**

<b>EXPENSES</b>			
<b>General government Administrative</b>	<b>2023 Actual</b>	<b>Amended FY24 Budget</b>	<b>FY 2025 Budget</b>
4100 Bookkeeper	0	0	28000
4101 Admin Notetaker	0	0	4000
4111 Admin Salaries and wages	45038	67213	0
4112 Admin P&Z Stipends	1770	1800	1800
4113 Admin Employee FICA & Medicare	12284	21500	34000
4114 Auditor fees	10300	11300	20000
4115 Clerk Salaries and wages	0	0	2000
4116 Town Manager Salary	0	0	70000
4117 Accountant	12955	12000	14000
4118 Audio/Visual Tech	2588	2600	3200
4119 Admin Employee State Tax	1640	2000	3000
4120 Conference	1546	2460	3000
4121 Admin Subscriptions and memberships	525	750	800
4122 Admin Public notices	824	2000	2750
4123 Admin Travel	504	1100	1000
4124 Admin Office supplies	4187	3000	2500
4125 Admin Equipment supplies and maintenance	308	500	0
4127 Admin Buildings and grounds	2283	10000	6000
4129 Admin Telephone and internet	5828	3500	3500
4130 Admin Legal fees/School Project	300	750	0
4131 Admin Legal fees	37584	70000	87000
4132 Admin Utilities - Water	806	850	1300
4133 Admin Utilities - Electricity	5684	5500	5500
4134 Admin Utilities - Propane	3763	3750	4000
4135 Admin Software and information tech	1800	4000	4000
4136 Admin NetForce	4587	7930	9500
4146 Admin Contract labor	387	500	600
4147 Admin Notary	20	150	150
4151 Admin Insurance	585	13161	18000
4153 Admin Munidocs/CivicPlus	4611	375	0
4158 Expenses from Rocky Mtn. Power Grant 2021	271	205	0
4159 Expenses from ARPA Funds	0	82050	0
4161 Admin Miscellaneous expenditures	403	1000	1000
<b>Admin - Continued</b>	<b>2023 Actual</b>	<b>Amended FY24 Budget</b>	<b>FY 2025 Budget</b>
4162 Admin Education and Community Promotion	0	500	0
4163 Admin Emergency Services/Preparedness/Wildfire	99	200	200
4164 Admin Misc. Mosquito Abatement	0	200	200
4166 Admin Recycle Trailer	0	100	100
4167 Admin Noxious Weed Control	53	650	500
4169 Admin Water Study/Water Rights	8483	0	0
4170 Admin Yearly Employee Bonus	600	600	0
4180 AmeriCorps Housing	0	6650	0
4181 AmeriCorps Supplies	0	131	0
4199 Solar Eclipse Occurrence Expense	0	8113	0
4200 Dark Skies Project	996	2000	5500
4201 Pathways Associates	32000	1400	1600
4202 Pathway Strategic Planning Expense	4687	0	0
4210 Elections Expense	0.00	3869	4600
<b>Total Administrative</b>	<b>210299</b>	<b>\$ 356,358</b>	<b>\$ 343,300</b>

**Expenses (Continued)**

<b>Roads</b>	<b>2023 Actual</b>	<b>Amended FY24 Budget</b>	<b>FY 2025 Budget</b>
4424 Roads Office supplies	20	20	0
4425 Roads Equipment supplies and maintenance	90895	0	35200
4427 Road Improvements	0	0	30000
4429 Road Signs	0	0	4500
4435 Roads Engineering & Professional Services	0	10000	23000
4440 Roads Planning	0	0	10000
4446 Roads Contract labor	60	0	0
4452 Roads Loan Repayment to GF	0	10926	10926
4460 Roads Speed Limit Enforcement	4,061.32	0	0
4490 Roads Misc. Expense	0	0	15770
<b>Total Roads</b>	<b>95,036.31</b>	<b>\$ 20,946</b>	<b>\$ 129,396</b>
<b>Parks, recreation, and public property</b>			
<b>Parks</b>	<b>2023 Actual</b>	<b>Amended FY24 Budget</b>	<b>FY 2025 Budget</b>
4148 Community Center Manager	0	0	7500
4205 Fire Dept Admin and Supplies Expense	0	25000	10000
4206 EMS Admin and Supplies Expense	0	3901	0
4525 Parks Equipment supplies and maintenance	279	0.00	500
4546 Parks Contract labor	315	0.00	500
4551 Parks Insurance	0	1100	1200
4560 Parks Maintenance Wages	1615	700	2000
4561 Parks Miscellaneous expenditures	0	0.00	0
4562 Parks Rec. Programs/Community Events	263	0.00	0
4622 Community Center Permit/License	0	227	0
4623 Community Center Janitorial Wages	93	0	2000
4624 Community Center Maintenance Wages	0	1000	1500
4625 Community Center Maintenance Expense	575	2000	0
4626 Community Center Supplies	2018	1250	1500
4627 Community Center Refund	0	860	0
4629 Water Damage Repair - Ins.	0	0.00	0
4725 - Senior Center Senior Center Maintenance Expense	0	250	500
4825 - Airport Maintenance Expense	170	750	1200
4826 - Airport Insurance	1988	2386	2400
4827 - Airport Lease	759	759	760
4828 - Airport Legal Fees	0	0.00	0
4830 - Airport UDOT Airport Matching Maintenance Gra	54260	85303	0
4850 - CCC Utilities - Water	420	800	800
4851 - CCC Utilities - Electricity	3602	3500	3500
4852 - CCC Utilities - Propane	1391	5200	6000
4853 - CCC Pest Control	0	400	400
4855 - CCC Insurance	0	4986	5000
4856 - CCC Grounds Maintenance	0	5000	2500
4857 - CCC Building Maintenance	0	3967	900
4860 - CCC Supplies - Misc.	0	200	1000
4861 - CCC Supplies - Grounds	762	2700	250
4880 BOB Community Promotion	3000	3000	3000
4885 Building Resilient Communities Grant	12500	11904	0
4888 AmeriCorps Misc.	244	0	0
4889 AmeriCorps Grant Writer Match	0	0	0
4890 EMS Training Expenses	922.23	0	0
<b>Total Parks</b>	<b>85,176.47</b>	<b>\$ 167,143</b>	<b>\$ 54,910</b>
<b>Transfers</b>			
4940 TOB Contributions to Special Revenue Fund CCC B	0	0	17000
4941 Transfer to capital projects	85,000.00	0	
Transfer to Roads Capital Projects		0	
<b>Total Transfers</b>	<b>85,000.00</b>	<b>\$ -</b>	<b>\$ 17,000</b>
<b>Fund Balance</b>			
General Fund	0	\$ -	
Roads Fund	0	74149	\$ 29,797
<b>Total Fund Balance</b>	<b>0</b>	<b>74149</b>	<b>\$ 29,797</b>
<b>Total Expenditures:</b>	<b>475,511.67</b>	<b>\$ 618,596</b>	<b>\$ 574,403</b>

**SPECIAL REVENUE FUND: CCC Building FY 2025**

<b>Intergovernmental revenue</b>	<b>2023 Actual</b>	<b>Amended FY24 Budget</b>		
3355 Cultural Capital State Grant	79,450.00	0.00		33000
3355 Utah Rural Communities Grant	0	400500		0
3366 EPA EJG2G Grant	0	15103		922517
3375 USDA Materials Grant	0	0		50000
<b>Total Intergovernmental revenue</b>	<b>179450</b>	<b>\$ 415,603</b>	<b>\$</b>	<b>1,005,517</b>
<b>Contributions and transfers</b>				
3353 UDB Contributions	100000	0		100000
3810 Transfer from general fund	0.00	0		17000
Transfer from Special Revenue Fund Capital Projects		33534		226000
<b>Total Contributions and transfers</b>	<b>0.00</b>	<b>\$ 33,534</b>	<b>\$</b>	<b>343,000</b>
<b>Total Revenue:</b>	<b>179450</b>	<b>\$ 449,137</b>	<b>\$</b>	<b>1,348,517</b>

<b>Project Expenses</b>				
4174 Capital Outlay	4135	33534		0
5005 De Minimis/Overhead to General Fund	0	2478		16667
5010 CCC Project Manager Wages	0	4625		37000
5011 CCC Project Accounting	0	0		2000
5012 CCC Public Notices	0	300		3000
5015 CCC Professional Services Expenses	0	0		80000
5017 CCC QAPP Expenses	0	5500		0
5120 CCC Fire Suppression System Installation	0	0		110000
5125 CCC Fire Suppression System Materials Costs	0	0		175000
5130 CCC Heating/Cooling System Expenses	0	0		231550
5140 CCC Insulation Expenses	0	0		90280
5150 CCC Plumbing Expenses	0	0		16000
5155 CCC Bathroom Renovation Expenses	0	0		90000
5170 CCC Electrical	0	0		96000
5175 CCC Solar Project	0	0		63000
5180 CCC Flooring	0	0		152000
5190 CCC Painting	0	0		0
5192 CCC Signage	0	950		0
5195 CCC Furnishings	0	0		0
5200 EPA Pass-Through Funds to UDB	0	1250		186020
<b>Total Project Expenses</b>	<b>4135</b>	<b>\$ 48,637</b>	<b>\$</b>	<b>1,348,517</b>
<b>Transfers</b>				
Transfer to Special Revenue Fund Capital Projects		400500		0
<b>Total Transfers</b>		<b>\$ 400,500</b>		<b>0</b>
<b>Total Expenditures:</b>	<b>4135</b>	<b>\$ 449,137</b>	<b>\$</b>	<b>1,348,517</b>