

Bluff Town Council Work Session Minutes
May 2, 2024
Bluff Community Center at 1:00 p.m.
190 N 3rd East P.O. Box 324
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 4:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website.

To view the livestream, or watch past recordings, please visit our YouTube channel:<https://www.youtube.com/channel/UCTqBxSP-Erhxq6muVMX6vdw>.

This meeting was held in person and virtually

The first half-hour was not captured for YouTube but audio is posted on the Utah Public Notice Website

The meeting started at 1:12 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jennifer Davila, Linda Sosa, Britt Hornsby
Erin Nelson Town Manager

1. Overview and Discussion of the Environmental Protection Agency's (EPA)

Environmental Justice Government to Government Grant – Project Manager Hiring, Procurement, and Timeline Updates and Recommendations

The Council spent an hour discussing these details and the process. Nelson explained there are two applicants for the project manager job, whose purpose is to interact with the two entities to meet the mission of the EPA. Interpersonal skills are required to work with the Council and Utah Dine Bikeyah (UDB). The interview team is Nelson, Hornsby and Davis Filferd who will interview the applicants on May 7th and recommend who to hire. A question matrix has been created and questions are not shared with the applicants in advance. The Cultural Capital Grant's deadline is June, we have spent about half of the \$79,450 on the Cooperative Culture Center (CCC) and will reach out to the State granting agency for another extension and/or to use funds to cover costs incurred during the AmeriCorps demolition and clean up project that prepared the building for the fire suppression system. Nelson is working on the bid packet and brought up the need for professional services, a building engineer or

architect, to supply technical data and an overall design for the building as another use for the remaining Cultural Capital funds. The big picture is use, design and how the building will function with the community. It was noted that this is an expensive building. The project manager would work with the engineer/architect and the Design Review Committee (DRC). Leppanen expressed the need to add a UDB member to the DRC team.

The meeting was paused from 1:59 p.m. to 2:12 p.m.

4. Review of Draft Sign Ordinance (moved)

The Council had read the draft from the Town Attorney and felt it was clear and concise. In discussion a few changes were made and the ordinance will be voted on at the May 7th meeting.

2. Discussion of Capital Improvements Plan

Leppanen explained the need for a Capital Improvements Plan for the 2025 budget. Ideas for the list included the CCC, airport, CC road repair, solar, and maintenance of the cemetery if the County grants Bluff the Cemetery District. The County has ignored State laws and regulations and the Town will need to bring the cemetery into compliance and maintain it. Leppanen will send out the current list. The pros and cons of selling the Bar Well property were also discussed.

3. Discussion of Fee Schedule Changes

Rescheduled because of a lack of time.

5. Discussion of “No Weapons” on Town of Bluff Property

Rescheduled because of a lack of time.

At 3:10 p.m. Hornsby motioned to close the meeting, Hook seconded and Leppanen, Sosa, Davila, Hook and Hornsby voted in favor.

Linda Sosa Recording Officer

For requests to receive emails/meeting invitations, email linda@townofbluff.org