

Bluff Town Council Regular Meeting **Draft Minutes**

June 4, 2024

Bluff Community Center at 4:00 p.m.

190 N 3rd East P.O. Box 324

435-672-9990

Regular meetings are held the first three Tuesdays of every month at 4:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at:

townofbluff.org and audio, in addition, at the Utah Public Notice Website.

This meeting was held virtually

The meeting started at 4:02 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jennifer Davila, Linda Sosa, Britt Hornsby

Erin Nelson Town Manager

Approval of Bluff Town Council Special Meeting Minutes from May 14, 2024

Hornsby motioned to approve the minutes, Davila seconded and Leppanen, Hook, Sosa, Hornsby and Sosa

Approval of Bluff Town Council Work Session Minutes from May 14, 2024

Hornsby motioned to approve the minutes, Davila seconded and Leppanen, Hook, Sosa, Hornsby and Sosa

Approval of Bluff Town Council Public Hearing Minutes on FY 2024 Amended Budget

Hornsby motioned to approve the minutes, Davila seconded and Leppanen, Hook, Sosa, Hornsby and Sosa

Approval of Bluff Town Council Public Hearing Minutes on FY 2025 Tentative Budget

Hornsby motioned to approve the minutes, Davila seconded and Leppanen, Hook, Sosa, Hornsby and Sosa

Approval of Bluff Town Council Public Hearing Minutes on Salary Increase for Town Manager

Hornsby motioned to approve the minutes, Davila seconded and Leppanen, Hook, Sosa, Hornsby and Sosa

Approval of Bluff Town Council Public Hearing Minutes on Capital Improvements Plan

Hornsby motioned to approve the minutes, Davila seconded and Leppanen, Hook, Sosa, Hornsby and Sosa

Approval of Bluff Town Council Meeting Minutes from May 21, 2024

Hornsby motioned to approve the minutes, Davila seconded and Leppanen, Hook, Sosa, Hornsby and Sosa

Public Comment: Leppanen announced she had just received notification from Jared Beard of UDOT that UDOT has relinquished the dune gravel pit in northwest Bluff to the BLM so it will no longer be used for gravel. She thanked the many neighbors who worked to make this happen.

Unfinished Business:

1. Report and Discussion on Bears Ears National Monument Management Plan (Hornsby)

Hornsby related this was discussed earlier in today's Work Session and several small changes were made. Leppanen thanked him for his hard work and directed Hornsby to sign the document and send it in.

2. Status and Update on Design Review Team Meetings on May 28 and June 3, 2024 (Nelson/Leppanen/Davila)

The earlier meeting was brief and focused on the hiring process for a project manager. Nelson has been working with the State Cultural Capital grant officials to extend the grant \$deadline so it can be used for fire suppression and it looks like that is happening. Today's meeting was cancelled because Janet Slowman-Chee and Davis Filfred were not able to attend. The next meeting is June 11th.

3. Discussion and Vote on Advertisements for the Positions of Project Manager for the Environmental Justice Government to Government Grant and Combination Note Taker and Bookkeeper (All)

This was discussed in more detail at the earlier Work Session. This will be posted in the San Juan Record which will direct readers to the town website. The Council suggested posting in a wide area on local papers and Workforce Services. Davila motioned to approve the applications and postings, Hornsby seconded and Leppanen, Sosa, Hornsby, Davila and Hook voted in favor.

4. Discussion of Changes to FY 2024 Amended Budget (Nelson)

A few changes were discussed at today's Work Session. Nelson is working on finalizing it.

5. Discussion of Changes to FY 2025 Tentative Budget (Nelson)

A few changes were discussed at today's Work Session. Nelson is working on finalizing it. Leppanen discussed the Road budget with Michael Haviken who wanted to keep \$10,000 in the budget for Roads.

6. Discussion and Vote on Capital Improvement Projects and Prioritization (All)

Nelson noted the top projects for FY2025 are ADA sidewalks on Town property, public wi-fi and Road project planning. She suggested a work session for prioritization and costs. Playgrounds were discussed.

New Business

7. Financial Report and Status of FY 2024 Audit Fieldwork by Larson and Company (Sosa)

Sosa explained the financial report for May would be complete when the State sent the PTIF Statement. Larson and Co. checked to see if the Town was ready to start the audit August 12th. Leppanen explained we have been awarded but have not spent \$750,000 so we will not have to do a higher-level type audit but will need to do one in the next year.

8. Summary of Utah League of Cities and Towns and South Eastern Rural Development Evening on May 20, 2024 (Leppanen)

Leppanen said it was an interesting evening and had a helpful conversation with Cameron Diel about two legislators who are working on legislation to suggest or require housing on BLM and SITLA lands. Governor Cox is pushing for more housing.

9. Summary of 2024 County Zoning Ordinance and Maps Meeting on May 30, 2024 (Sosa)

The topic of this meeting was Short Term Rentals in unincorporated areas.

10. Report on Planning and Zoning (Hook)

Hook reported work on forms for Land Use Clearances, building permits and informational flow charts. Vance Nielson is working to rewire his sign for Dark Skies.

11. Discussion on Participants for Bluff Water Works Strategic Plan (All)

This will continue at next week's meeting.

12. Community Clean-up Day with Bluff Fort June 10th (All)

The Fort will lead a clean-up on Monday. Brant Murray will check with UDOT about vests and garbage bags. We will make arrangements with Steve Helgerson for pick up.

13 . Other

Hook had questions about keys, it will be on the next agenda,

Nelson noted a Women's Business Resources will be at the Community Center on the 12th from 10 to 12 with lunch provided.

At 4:59 p.m. Hook motioned to close the meeting, Hornsby seconded and Leppanen, Sosa, Davila, Hook and Hornsby voted in favor.

Linda Sosa Recording Officer

For requests to receive emails/meeting invitations, email linda@townofbluff.org