

Bluff Town Council Special Meeting Minutes  
May 14, 2024  
Bluff Community Center at 3:00 p.m.  
435-672-9990

Regular meetings are held the first three Tuesdays of every month at 4:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website. This meeting was held in person and virtually

The meeting started at 3:02 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jennifer Davila, Linda Sosa, Britt Hornsby  
Erin Nelson Town Manager

Approval of Bluff Town Council Regular Meeting Minutes from May 7, 2024

Davila motioned to approve the minutes, Hornsby seconded and Leppanen, Hook, Sosa, Davila and Hornsby voted in favor.

Public Comment:

Jim Sayers thanked the Council for approving a kiosk for West Park. He had compared the proposed map on the Bluff City Historic Preservation Association website and the approved Active Transportation map and found differences which could cause potential problems. Hook will address this on the May 21<sup>st</sup> agenda.

**1. Recommendation and Vote on Hiring a Project Manager for the Environmental Justice Government to Government Grant (Nelson)**

Nelson reported confirmation from the EPA that the Town was awarded the \$1,000,000 for the fire suppression system and other work at the old school. She thanked all those involved. The funds become available in 21 days or the start of the funds use. She explained the recommendation of the interview committee was to hire Melanie Daniels for the project manager position. Daniels no longer works for Utah Dine Bikeyah (UDB) but they are fully on board with hiring her. Leppanen noted the Town Attorney will work with Nelson and Leppanen on an employment contract. He will also read the contract with the EPA so we can understand the different componets, including what will happen if we are unable to fulfill the contract. Nelson noted Daniels has many of the skills needed to accomplish the grant and the

Council is looking into hiring an engineer/architect for the technical aspects and overall design. Hook motioned to make the job offer to Daniels, Davila seconded and Leppanen, Hornsby, Sosa, Hook and Davila voted in favor.

**2. Review and Vote on Fraud Risk Assessment for FY 2024 (Leppanen)**

Leppanen explained this as an annual form that Dave Sanderson prepares for the Council and shows a high positive rating of 390 of 395. Davila motioned to accept the report, Hornsby seconded and Leppanen, Hornsby, Sosa, Hook and Davila voted in favor. Leppanen will sign the report and Sanderson will post it on the State website.

**3. Discuss and Vote on Cow Canyon Coffee Shop's Request for Temporary Beer Permit Local Consent to Sell Alcohol (All)**

Leppanen sent a letter to the State Alcohol Board ahead of the vote explaining the form would be voted on and sent in because of the time constraint. Hook motioned to approve, Hornsby seconded and Leppanen, Hornsby, Sosa, Hook and Davila voted in favor. This is for a two-day pizza and salad event.

**4. Executive Session to Discuss Pending Litigation Pursuant to Utah Code 52-4-205 (All)**

Leppanen explained the Town Attorney is sending this information.

At 3:19 p.m. Davila motioned to close the meeting, Hook seconded and Leppanen, Sosa, Davila, Hook and Hornsby voted in favor.

Linda Sosa Recording Officer

For requests to receive emails/meeting invitations, email [linda@townofbluff.org](mailto:linda@townofbluff.org)