

Bluff Town Council Work Session Minutes  
May 14, 2024  
Bluff Community Center at 4:00 p.m.  
190 N 3<sup>rd</sup> East P.O. Box 324  
435-672-9990

Meetings are held the first three Tuesdays of every month at 4:00 p.m. Requests to be on the agenda may be submitted in writing to Ann Leppanen (ann@townofbluff.org) at least 4 days before the meeting. Agendas and minutes are posted at: townofbluff.org and audio, in addition, at the Utah Public Notice Website. This meeting was held in person and virtually

The meeting started at 4:01 p.m.

Roll Call Mayor Ann K. Leppanen, Luanne Hook, Jennifer Davila, Linda Sosa, Britt Hornsby  
Erin Nelson Town Manager

**1. Discuss Proposed Amended FY 2024 Budget**

Nelson presented this draft budget and led the discussions about current and projected budgets, including Roads, the Special Revenue Fund, EMT and Fire Department funds, Expenses and revenue changes in the current year were discussed by the Council.

**2. Discuss Tentative FY 2025 Budget, Including but not limited to Certified Tax Rate, Cost-of-Living and Increases in Hourly Wages, Increase in Town Manager's Salary**

The discussion of the Draft Amended 2024 Budget continued with changes to both budgets and moving some projections from 2024 to 2025 or 2026 and how the strategic plan was being followed. Computers will need to be replaced by July of 2025 because of changes to Windows. Also, carbon monoxide detectors for the Community Center, which were bought with funds finishing a Rocky Mountain Power grant, use of a chipper/ shredder for a weekend, a budget request coming from Business Owners of Bluff, election costs from the County, playground equipment, etc. Public hearings will be May 21<sup>st</sup>. The Council had no interest in changing the property tax rate for next year. Leppanen suggested cost of living increases for employees and an increase to \$70,000 for the Town Manger.

**3. Discuss Adding Staff for Building and Ground Maintenance, Advertising for Bookkeeper and Note Taker**

There was discussion about the priority of hiring a notetaker and bookkeeper with the idea of a future maintenance person in the next several years. Sosa noted current buildings and grounds cost for the CC and West Park is about \$8,000 for July 1, 2023 to current and that includes several thousand for tree trimming. There are several projects that are needed, like culvert repair.

**4. Discuss Capital Improvement Plan and Revisions**

Nelson created a spreadsheet of projects and ideas from the Council. There will be another work session addressing this and public hearings on May 21<sup>st</sup>.

#### **5. Discuss Bar Well**

Leppanen asked the Council to give thought to a plan for the Bar Well property, do we sell it or create a plan to maintain it? It is largely ignored though neighbors Bev Smith and Mike Yearous do clean it from time to time.

At 5:31 p.m. Hook motioned to close the meeting, Hornsby seconded and Leppanen, Sosa, Davila, Hook and Hornsby voted in favor.

Linda Sosa Recording Officer

The audio of this meeting is on the Utah Public Notice Website, there is no YouTube recording.

For requests to receive emails/meeting invitations, email [linda@townofbluff.org](mailto:linda@townofbluff.org)