

DRAFT MINUTES

Town of Bluff/Utah Dine Bikeyah Sealed Bid Opening - CCC Project: Design and Construction Administration Services

Tuesday, August 13 · 2:00 – 2:30pm

In Person: Bluff Community Center at 2:00 p.m. 190 N 3rd East P.O. Box 324 435-672-9990
Bluff, UT 84512

Virtual: Google Meet joining info

Video call link: <https://meet.google.com/faf-zbom-ssz>

Or dial: (US) +1 413-752-4195 PIN: 517 276 937#

More phone numbers: <https://tel.meet/faf-zbom-ssz?pin=9069663674810>

Agenda

2:04 PM Roll Call: Ann Leppanen (virtual), Hank Stevens (UDB) (virtual), Davis Filfred (UDB), Jennifer Davila, Erin Nelson, Malia Collins, Linda Sosa, Britt Hornsby

1. Opening and reading of all bids received for the Cooperative Cultural Center Remodel Project Design and Construction Administration Services bid

Nelson opened the meeting and explained the procedures for the bid opening. There were two physical bids that were submitted prior to the deadline the day before.

The first bid was from Indigenous Design Studio + Architecture LLC from Albuquerque, New Mexico. Nelson confirmed that the firm submitted the required documents. The final bid total was \$473,220.44.

The second bid was submitted from Uncommon Architects LLC, in collaboration with other firms including Jones and DeMille. Nelson confirmed that Uncommon Architects was partnering with other firms prior to reading the total bid amount, totaling \$176,000.00.

Collins filled out the bid tabulation page as each bid was opened.

2. Discussion of decision timeline and next steps

Nelson noted that while the initial RFP indicated that the entities would be able to pick a firm by August 20th, Town of Bluff and Utah Dine Bikeyah had scheduled a joint meeting to discuss the bids on Wednesday, August 21st. She stated that an award should be made by the end of August or very early September.

The entities will use the matrix provided in the RFP to select the most appropriate firm.

3. Other/Adjourn

Nelson thanked the firms for their participation and told TOB and UDB members that the bids would be provided in electronic form, as well as one physical copy. One physical copy will also be kept in the Town of Bluff office for reference.

Adjourned at 2:16PM.