

Town of Bluff
190 N. 3rd East #1
Bluff, UT 84512
435-672-9990
www.townofbluff.org

Sign Permit Application

PERMIT # _____

APPLICANT INFORMATION

Name: _____
Address: _____
City: _____
State: _____ Zip Code: _____
Business Phone: _____
Cell Phone: _____

Contact Person

Name: _____
Phone: _____

If a Contractor is involved, please provide the following:

Sign Contractor Name: _____
Address: _____
City: _____
State: _____ Zip Code: _____
Business Phone: _____
Utah License Number: _____

SIGN LOCATION INFORMATION

Name of Business: _____
Address of Business: _____
Location on Property: _____

Applicant's Signature: _____ Date: _____

By signing this application, the applicant agrees that the Town Ordinances governing signs have been read and understood. The Ordinances are available on the Town's website: www.townofbluff.org

REQUIRED DOCUMENTATION

Site Plan: This application shall include a site plan of the property drawn accurately to scale and shall include: property lines with dimensions, existing and proposed signs, existing buildings, streets, sidewalks, landscaped areas, and driveways. A site plan is not required if only wall signs are proposed.

Sign Information: This application shall include a drawing to scale indicating the proposed sign dimensions, construction specifications, electrical components and wiring, method of attachment, and character of structural members to which attachment will be made.

Building Elevations: A building elevation for every wall to which a sign will be placed shall be submitted with this application and shall show its dimensions

Other: Any other reasonably related information deemed necessary by the Town shall also be submitted with this application.

PROHIBITED SIGNS

It is unlawful for any person to erect, alter, or relocate a sign within the Town of Bluff without first obtaining a sign permit from the Town. For a complete copy of the Town of Bluff's applicable ordinances visit the website at www.townofbluff.org

DEADLINE

The completed sign application must be received by Wednesday at 5PM (MDT/MST) one (1) week prior to the regularly scheduled Planning & Zoning Commission meeting to be considered at that meeting. Fees are non-refundable. Please visit www.townofbluff.org for Master Fee Schedule.

Please submit your application to the Planning and Zoning Chair, or email the signed form to planningzoning@townofbluff.org

FEES

Fee Received: YES ___
NO ___

Date: _____

Amount: _____

Date Rec'd: _____

Approved: YES ___
NO ___

Signed: _____

Date: _____